
LNIPE, GWALIOR

Application form for promotion under Career Advancement Scheme (CAS) for Professors in all
Departments (As per UGC Regulations 2018)

For Promotion:

Professor (Selection Grade / Academic Level 14) to Senior Professor (Academic Level 15)

Application for promotion from Level 14 to Level 15

Name : _____

Department _____

School: _____

Notification Reference No. _____ Date: _____

Paste Self-
attested
Recent
Passport Size
Photograph

Date of Appointment: _____ Date of Confirmation: _____

Period of Assessment for promotion: From _____ to _____

Date of appearing before the last selection committee (if appeared) _____

Total Academic / Research Scores as per Appendix II, Table 2
(UGC Regulations 2018) _____

NOTE: The research scores claimed by the applicant must be based on objectively verifiable criteria, and supported with documentary evidence. Research scores that cannot be verified will not be considered. PLEASE READ THE INSTRUCTIONS FOR EACH CATEGORY CAREFULLY, AND FOLLOW THEM.

GENERAL INFORMATION AND ACADEMIC BACKGROUND

1.	Name (in Block Letters)	:	
2.	Category	:	
3.	Father's Name (in Block Letters)	:	
4.	Mother's Name (in Block Letters)	:	
5.	Date of Birth and Age	:	
6.	Gender	:	
7.	Nationality	:	
8.	Category (SC/ST/OBC/General)	:	
9.	Current Designation	:	
10.	Current Pay Scale & Grade Pay	:	
11.	Date of Confirmation of Present Post	:	
12.	Date of Initial Appointment and Stage with Pay Scale	:	
13.	Position, Stage and Grade Pay applied for	:	
14.	Date of Last Promotion	:	
15.	Date of Eligibility for Promotion	:	
16.	Address for correspondence (with Pin Code)	:	
17.	Permanent Address (with Pin Code)	:	
18.	Mobile Telephone Number	:	
19.	Landline Telephone Number (with code)	:	
20.	E-Mail ID	:	

21. Academic Qualifications (Graduation onwards):

Qualifications	College / University	Year of Passing	Marks Obtained /Out of Or CGPA Grade	Class with Percentage
Graduate Degree (UG)				
Post Graduate Degree (PG)				

Integrated iMA/iMSc/iMS (UG-PG)				3
M. Phil.				
Ph.D./D.Phil.				
D.Sc./D.Litt.				
Other Degrees (if any)				

22. Record of academic service prior to joining LNIPE, Gwalior (Please attach relevant certificates of service experience)

Institution	Designation	Nature of appointment (Regular/ Fixed term/ Temporary/ Ad-hoc/ Part-time)	Nature of Duties	Pay-Scale / Pay band and AGP	Duration		Experience	Required minimum qualification for the post	Highest degree obtained at the time of appointment	Remarks	Encl. No.
					From	To					

23. Post-Doctoral Research experience as research scientist, research associate etc. (in yrs):

24. Record of service in LNIPE, Gwalior from Date of joining as regular teacher

Level	Designation	Pay Scale and AGP	Duration		Experience		Remarks	Encl. No.
			From (dd/mm/yyyy)	To (dd/mm/yyyy)	Year	Month		
Please clearly specify the period of Leave Without Pay (LWP)								

25. Teaching Experience: P.G. Classes (in Years) : _____ Period: From _____ to _____
 PhD course work : -----Period from -----to -----
 Integrated :IMA/IMSc(in years) : -----Period from -----to -----
 U.G. Classes (in Years) : _____ Period from _____ to _____

24. Research Experience (excluding MPhil/PhD duration)

- i. Total Number of years : _____
 : Period : Date from to

- a) Years spent in M. Phil. : _____

Period of M.Phil.		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree	Encl. No.
From	To				
(1)	(2)	(3)	(4)		

- b) Years spent in Ph.D. : _____

Period of Ph.D		Name of Institute/ University	Research Topic (Dissertation)	Date of Notification of result conferring the degree	Encl. No.
From	To				
(1)	(2)	(3)	(4)		

- ii. Years of Guiding Ph.D. / M. Phil. : _____

- iii. (a) Total No. of papers Published: i International Journals
 ii. National Journals
 iii. State level Journals
 Total
 (Not Abstract but Full paper only)

(b) List of ten best publications published in the last ten years to be considered for assessment

S. No.	Title of the article	Journal Name	Volume	Issue	Page	DOI
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

- iv. Total No. of Conferences/Seminars/Workshops Attended and papers presented

- i. **International** : Attendedattended and papers presented.....
 ii. **National** : Attendedattended and papers presented.....
 iii. **State Level** : Attendedattended and papers presented.....

Totalattended attended and presented

25. Awards /Prizes/Honours/Recognitions :

1. _____
 2. _____
 3. _____

26. Fields of Specialization in the Subject/Discipline

- a)
 b)

27. Orientation/Refresher Course attended (Only UGC Recognized): (Attach certificates)

Sr. No	Particulars	Place	Duration		Sponsoring Agency	Encl. No.
			from	To		
01						
02						
03						

28. Any other Training Program/Summer School / Workshops/ QIP/ FIP etc. attended: (Attach certificates)

Sr. No	Particulars	Place	Duration		Sponsoring Agency	Encl. No.
			from	To		
01						
02						
03						

29. Your vision for the Department / School:

30. Your contribution to the Department /School/Discipline and University:

31. Future Academic Development Plan for self as well as Department /School:

32. Any other relevant information highlighting the significant academic achievements in the last ten years (supporting documents to be enclosed):

PART-B

Brief Note: Based on the teacher's self-assessment, Grading criteria and Scores and or publications. The minimum Grading criteria and scores and or publications required by teachers from this category is different for different levels of promotion. The self- assessment grades, scores and or publications should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightage without changing the minimum total scores required.

(As per UGC Regulations 2018, Appendix II, Table 1: Assessment Criteria and Methodology for University/College Teachers.)

A: Teaching experience (attach supporting documents)

1. Date of appointment / promotion as Professor:
2. Details of leave without pay during the tenure as Professor, if any:
3. Number of years of experience as Professor as on date of notification of CAS:
4. Details of teaching experience as Professor:

S. No.	Name of the institution	From (dd/mm/YYYY)	To (dd/mm/YYYY)	Duration of experience in		Remarks
				Years	Months	
Total duration of experience						

Editor of Book by National Publisher								
(b) Translation works in Indian and Foreign Languages by qualified faculties								
Chapter or Research paper								
Book								

Note: Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.

Sr. No.	Activity*	Claimed Score	Verified by the committee	Encl. No.
(a) Development of Innovative pedagogy				
(b) Design of new curricula and courses				
(c) MOOCs				
Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)				
MOOCs (developed in 4 quadrant) per module/lecture				
Content writer/subject matter expert for each module of MOOCs (at least one quadrant)				
Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)				

(d) E-Content				
Development of e-Content in 4 quadrants for a complete course/e-book				
e-Content (developed in 4 quadrants) per module				
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)				
Editor of e-content for complete course/ paper /e-book				

* Each activity should be claimed by the applicant with supporting documents.

4. (a) Research Guidance

Ph.D. awarded / Thesis submitted*

Sr. No.	Name of the Scholar	Title of the Thesis	Awarded / Thesis submitted	University	Month and Year	Claimed Score	Verified by the committee	Encl. No.

* Submit Ph.D. Notification/Certificate of Submission

M.Phil./P.G. awarded *

Sr. No.	Name of the Scholar	Title of the Dissertation/Thesis	M.Phil. / P.G.	University	Month and Year	Claimed Score	Verified by the committee	Encl. No.

* Submit M.Phil./P.G. Notification /Certificate of awarded

(b) Research Projects Completed

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Verified by the committee	Encl. No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	Verified by the committee	Encl. No.
					From	To			

(c) Research Projects Ongoing:

Sr. No.	Title of the Project (More than 10 lakhs)	Names of PI and co-PI	Funding Agency	Grant Sanctioned	Duration		Claimed Score	Verified by the committee	Encl. No.
					From	To			
Sr. No.	Title of the Project (Less than 10 lakhs)		Funding Agency	Grant Sanctioned	Duration		Claimed Score	Verified by the committee	Encl. No.
					From	To			

(d) Consultancy

Sr. No.	Title and Nature of the Project	Agency to it is offered	Grant Component	Duration		Claimed Score	Verified by the committee	Encl. No.
				From	To			

5. (a) Patents

Sr. No.	Details of Patent	International/National	Year	Claimed Score	Verified by the committee	Encl. No.

(b) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)

Sr. No.	Details of Policy Document	International/ National / State	Year	Claimed Score	Verified by the commi ttee	Encl. No.

(c) Awards/Fellowship

Sr. No.	Name of the Award / Fellowship	Awarding Institute/ Organization	International/ National /	Date Awarded	Claimed Score	Verified by the commi ttee	Encl. No.

6. *Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

Sr. No.	Title	Name of the Event	Organiser/ Institute	Duration	Invited/ Oral/Po ster	International(Abr oad)/International(within country) / National / State / University level	Claimed Score	Verifie d by the commi ttee	E nc l. N o.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Applicant Claimed Score

Summary of Total Claimed Score (1+2+3+4+5+6)								
Assessment Period from				to _____				
Year		Claimed Score						Total Claimed Score
Entire Assessment Period		1	2	3	4	5	6	
from _____ to _____								
Total Claimed Score								

Verified by the committee

Summary of Total Claimed Score (1+2+3+4+5+6)							
Assessment Period from				to _____			
Year	Claimed Score						Total Claimed Score
Entire Assessment Period	1	2	3	4	5	6	
from _____ to _____							
Total Claimed Score							

Declaration

I, _____ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief.

Place :

Signature of the applicant _____

Date :

Designation

Forwarded through:

Head of the Department

Dean

Department of

School of