



कार्यालय असिस्टेंट रजिस्ट्रार फ़ॉर्म एवं संस्थाएं ग्वालियर चंबल संभाग
आडिट भवन-झांसी रोड ब्रिज के पास ग्वालियर

संशोधन/गवा01172/1522/17

ग्वालियर दिनांक 17-7-2017

अध्यक्ष/सचिव

लक्ष्मीबाई नेशनल इंस्टीट्यूट ऑफ़ फिजीकल एजुकेशन सोसायटी ग्वालियर
शक्तिनगर, मेला ग्राउण्ड ग्वालियर

विषय:-

समिति लक्ष्मीबाई नेशनल इंस्टीट्यूट ऑफ़ फिजीकल एजुकेशन सोसायटी
ग्वालियर जिला ग्वालियर पं० क्र० 2943 दिनांक 02-09-1995 के ज्ञापन एवं
नियमावली में संशोधन के संबंध में।

संदर्भ:-

आपका पत्र प्राप्त दिनांक 20/06/17

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उपरोक्त विषयांकित संदर्भित प्रस्ताव द्वारा प्रस्तुत संशोधित ज्ञापन एवं
नियमावली के नियमों में किये गये संशोधनों का आज दिनांक 14/07/17 को अनुमोदन
किया जाता है।

कृपया संशोधित नियमावली का दृढ़ता से पालन करें।

(बी०डी०कुबेर)

असिस्टेंट रजिस्ट्रार

फ़ॉर्म एवं संस्थाएं ग्वालियर-चंबल संभाग
ग्वालियर

UT-5.

1534.

17/7/2017

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Memorandum of Association (2016)

1. NAME OF THE SOCIETY

The name of the Society is Lakshmibai National Institute of Physical Education, Society Gwalior.

2. NAME OF THE INSTITUTION

The name of the Institution is Lakshmibai National Institute of Physical Education, Gwalior, hereinafter referred to as the LNIPE and in Hindi, it will be called as लक्ष्मीबाई राष्ट्रीय शारीरिक शिक्षा संस्थान, ग्वालियर.

3. OFFICE OF THE SOCIETY

The registered office of the Society and Institute is situated at Shaktinagar, Mela Road, Gwalior - 474 002 (M.P.)

4. DEFINITIONS

In these rules, unless the Context otherwise requires:

- 4.1 "Act" means the University Grants Commission Act, 1956 (Act 3 of 1956).
- 4.2 "Academic Council" means Academic Council of the Institute.
- 4.3 "Annual Report" means the Annual Report of the Institute.
- 4.4 "Annual Statement of Accounts" means the Annual Statement of Accounts of the Institute.
- 4.5 "Appointing Authority" means the authority competent to make appointment to that post.
- 4.6 "Authorities" mean the Authorities of the Institute.
- 4.7 "Board" means the Board of Management of the Institute.
- 4.8 "Bye-laws" means the bye laws approved and adopted by Board of Management.
- 4.9 "Campus" means Campus of Lakshmibai National Institute of Physical Education.
- 4.10 "Central Government" means the Government of India.
- 4.11 "Chancellor" means the Chancellor of the Institute.
- 4.12 "Commission" means the University Grants Commission established under the Act, 1956 (UGC).
- 4.13 "Committee" means a Committee appointed by the authorities of the Institute.
- 4.14 "Competent Authority" means the authority declared competent for the purpose under the byelaws, rules and regulations or resolution of Board of



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Board of Management
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Sunil Garg
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उप सचिव / Deputy Secretary
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Ministry of Youth Affairs & Sports
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Govt. of India, New Delhi



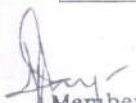
Management.

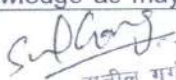
- 4.15 **"Dean"** means the Dean of the faculty and/ or Regional Centre/off-campus of the Institute.
- 4.16 **"Employee"** means the person appointed against a sanctioned post in the Institute.
- 4.17 **"Finance Committee"** means the Finance Committee of the Institute.
- 4.18 **"Funds"** means the funds of the Institute.
- 4.19 **"General Body"** means the General Body of the Institute / Sponsoring Society.
- 4.20 **"Head of the Department"** means the head of any teaching department maintained by the Institute.
- 4.21 **"Institute"** means Lakshmibai National Institute of Physical Education.
- 4.22 **"Member"** means the member of respective Authorities of the Institute.
- 4.23 **"Off-campus Centre"** means a centre approved by the Ministry of Youth Affairs & Sports, Government of India and Ministry of Human Resource Development of LNIPE beyond its campus in the country.
- 4.24 **"Off-shore campus"** means a campus approved by the Ministry of Youth Affairs & Sports, Government of India and Ministry of Human Resource Development beyond the campus of LNIPE outside India.
- 4.25 **"Officers"** mean the Officers of the Institute.
- 4.26 **"Planning and Monitoring Board"** means the Planning and Monitoring Board of the Institute.
- 4.27 **"Post"** means any post in the Institute.
- 4.28 **"President"** means the President of the society i.e. Union Minister, Youth Affairs & Sports, Government of India.
- 4.29 **"Registrar"** means the Registrar of the Institute.
- 4.30 **"Rules"** means the Rules approved and adopted by the Board of Management of the Institute.
- 4.31 **"Secretary"** means Ex-officio Secretary of respective Authorities of the Institute.
- 4.32 **"Seniority List"** means the Seniority list of teachers maintained by the Institute.
- 4.33 **"Society"** means the Lakshmibai National Institute of Physical Education Society, Gwalior.
- 4.34 **"Teachers"** means Professors, Associate Professors, Assistant Professors and such other persons as may be appointed for imparting teaching and conducting research with the approval of competent authority.
- 4.35 **"Vice Chancellor"** means the Vice Chancellor of the Institute.

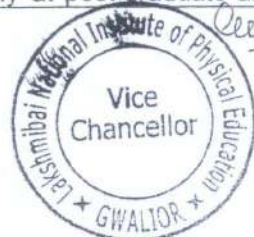
5. OBJECTIVES

The objectives for which the Institute is established are:

- 5.1 To provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at post-graduate and


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Govt. of India

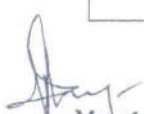


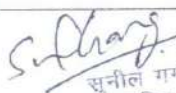
research degree levels fully conforming to the concept of university, namely, University Education Report (1948) and the Report of the Committee on Renovation and Rejuvenation of Higher Education in India (2009) and the Report of the Review Committee for Deemed to be Universities (2009).

- 5.2 To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the university education system that is – academic engagement clearly distinguishable from programmes of an ordinary nature that lead to conventional degrees in arts, science, engineering, medicine, dental, pharmacy, management, etc. routinely offered by conventional institutions.
- 5.3 To provide for high quality teaching and research and for the advancement knowledge and its dissemination through various research programmes undertaken in –house by substantial number of full time faculty/ research scholars (PhDs and Post Doctoral) in diverse disciplines.
- 5.4 To prepare highly qualified leaders in the field of Physical Education, other Inter-Disciplinary subjects and Sports/Games.
- 5.5 To serve as a Centre of excellence and innovations in physical education, and to undertake, promote and disseminate research and also publish literature in this field.
- 5.6 To provide professional and academic leadership to other Institutions in the field of physical education.
- 5.7 To provide vocational guidance and professional services to the people in this field.
- 5.8 To promote mass participation in physical education activities.
- 5.9 To undertake extra mural studies, extension programmes and field outreach activities for contributing to the development of society.
- 5.10 To develop and promote programme of physical education and games/ sports in Educational Institutions and other organisations.
- 5.11 To provide for instructions and training in such branches viz. health & fitness, wellness, yoga and indigenous activities of learning as it may deem fit.
- 5.12 To do all such other acts and things as may be necessary or desirable for or conducive to attain or furthering the objectives specified above as may be expedient for functioning of the LNIPE.

6. POWERS AND FUNCTIONS


- 6.1 To carry out the above functions and for the management and maintenance of properties of the Institute, the institute shall have the following powers:

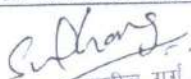

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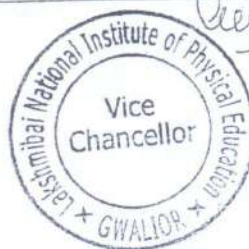

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Ministry of Youth Affairs & Sports
भारत सरकार
Govt.



- 6.1.1 To establish courses of study and research and to provide instruction in Physical Education, Sports Sciences, Sports Coaching, Yoga and such branches of studies as the Institute deems appropriate for the advancement of learning and dissemination of knowledge.
- 6.1.2 To provide fellowships/scholarships for raising academic standards and research.
- 6.1.3 To admit students from all over India and foreign countries (countries recognized by Government of India).
- 6.1.4 To provide opportunities to the students of the institute to participate in the tournaments and competitions and established International with National Federations, Indian Olympic Association and Association of Indian Universities.
- 6.1.5 To provide opportunities to staff and students to participate in national and international seminars, conferences, clinics, workshops, special talks and also encourage inter faculty exchange programmes.
- 6.1.6 To have liaison / membership with various National / International academic and professional Institutions / bodies.
- 6.1.7 To open Regional Centre in any part of the country with the prior approval of the Ministry of Human Resource Development.
- 6.2 To carry out the above objectives and for the management and maintenance of the properties of the institute, the institute shall have the following functions:
- 6.2.1 To confer degrees and to grant Diplomas and or Certificates to persons who have satisfactorily completed the approved courses of study and/or research as may be prescribed and shall have passed the prescribed examinations.
- 6.2.2 To receive grants, subscriptions and donations for the purposes of the Institute, provided that no subscriptions or donations shall be accepted if they are accompanied by conditions inconsistent or in conflict with the satisfactory running of the Institute.
- 6.2.3 To conduct the examinations of prescribe courses of studies and to receive prescribed fee as per regulations of the Institute.
- 6.2.4 To supervise and manage the residential students progress, their health and discipline.
- 6.2.5 To start any new allied course / research program / diploma / training program and discontinue any course / training programme.
- 6.2.6 To invest the funds of the Society in or upon such Government securities as they may deem fit.
- 6.2.7 To develop such measures as the Institute may deem fit for the benefit of any employee.
- 6.2.8 To delegate all or any of its powers to the Vice-chancellor of the Institute.
- 6.2.9 To make such rules and bye-laws as they may from time to time considered to be necessary for regulating the management and affairs of the Institute.
- 6.2.10 To build and construct / alter / extend / modify, etc. and maintain infrastructure, grounds and all other facilities and work as deem fit to the Institute.


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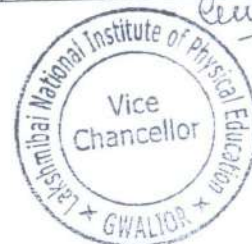
- 6.2.11 To accept and receive in any form of cash, immovable or movable property either unconditionally or subject to any special trusts created by any particular donor in furtherance of any one or more of the objectives of the Institute.
- 6.2.12 To assist the Central and State Governments in policy making for all round development of individuals through physical education.
- 6.2.13 To act as an Advisory Body to Government of India and other National Organisations, State Governments etc. on all matters related to Physical Education and Sports.
- 6.2.14 To Promote and develop traditional/indigenous, tribal, modern games / sports and Yoga by providing necessary facilities and infrastructure on a large scale.
- 6.2.15 To inculcate sports consciousness among the masses so that by their regular participation in these activities, the nation is made healthy, fit and strong.
- 6.2.16 To provide sports and physical fitness facilities for mass participation.
- 6.2.17 To provide training, coaching and other back-up to high level elite sports persons for achieving success in their national and international events.
- 6.2.18 To provide professional leadership to physical education colleges for organising short-term specialised courses and on other matters of professional nature.

7. GOVERNANCE SYSTEM

- 7.1 The Institution is registered as a not-for-profit society under the Societies Registration Act (hereinafter referred to as the Sponsoring Society), which is a public funded deemed to be University, by the Central Government.
- 7.2 There shall be no position of Chancellor or Pro-Chancellor(s).
- 7.3 The highest governing body of the Institution shall be Board of Management to be headed by the Vice Chancellor. The Board of Management shall consist of a minimum of ten members and a maximum of fifteen members.
- 7.4 The Board of Management of the Institute shall be independent of the Sponsoring Society with full autonomy to perform its academic and administrative responsibilities. The number of representative(s)/ nominee(s) of the society on the Board of Management shall be limited to a maximum of four.
- 7.5 The Board of Management shall consist of eminent persons capable of contributing to and upholding Institute's ideals and traditions.
- 7.6 The Board of Management shall consist of:
- 7.6.1 Vice Chancellor - Chairperson.
- 7.6.2 Joint Secretary, in charge of LNIPE under Department of Sports, MYAS.
- 7.6.3 Dean of faculty not exceeding one to be appointed by the Vice-Chancellor.

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Ministry of Youth Affairs & Sports
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Chancellor (by rotation according to seniority).


- 7.6.4 Three eminent academicians should have worked at the rank of Professor & shall not be from the Institution or the sponsoring body and be nominated by the President of the institute.
- 7.6.5 MYAS who shall nominate two eminent sports academic not below the rank of Professor.
- 7.6.6 Two teachers appointed by the Vice-Chancellor (from Professors and Associate Professors) by rotation based on seniority.
- 7.6.7 Maximum of four nominees (Academicians) of the sponsoring society (Ministry of Youth Affairs & Sports).
- 7.6.8 One teacher by rotation of the rank of Assistant Professor
- 7.6.9 Registrar - Secretary.

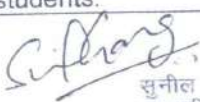
The terms of membership of the Board of Management and its powers are as shown in the Rules as given out in later part of this MOA.

- 7.7 The Vice Chancellor shall be an eminent academic and shall be appointed in the manner laid down under Rules attached to this Memorandum of Association.
- 7.8 All other statutory bodies of the Institute shall be as described in Rules.
- 7.9 Notwithstanding anything contained in these Regulations, the governance system and management structure of this deemed to be university, being public funded institution, shall be in accordance with the decision of the Central Government.

8. ADMISSIONS AND FEES STRUCTURE

- 8.1 The Institution shall, for admission in respect of any course or programme of study conducted in the Institute, not accept payment towards admission fee and other fees and charges, -
- (a) which is a capitation fee or donation in whatever nomenclature or form;
- (b) other than such fees or charges for such admission as fixed in accordance with the Fee Regulations framed by the Government or by the Commission in this behalf from time to time, which shall be declared by it in the prospectus for admission against any such seat, and on the website of the Institution; and
- (c) without a proper receipt in writing issued for such payment to the concerned student admitted in the Institution.
- 8.2.1 The Institution shall not charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test; Provided further that the Institution shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving students.


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8.2.2 In case an admitted student does not join the institution within 7 days of opening of the institution, the institution shall refund :


- (a) In case the student informs of his intention not to join the institution at least 7 days before the start of the academic session, then 100% of the fees collected minus the processing charges, which shall not be more than Rs.10000/-, or any other amount fixed by UGC. The same shall be refunded within 15 days of receipt of information from the student.
- (b) In case no such information is given by the student but the institution is able to fill up the seat so vacated, then 100% of the fees collected minus the processing charges, which shall not be more than Rs.10000/-, or any other amount fixed by UGC. The same shall be refunded within 15 days of request of refund from the student or the expiry of 30 days after opening of academic session, whichever is later.
- (c) In case no such information is given by the student and the institution is not able to fill up the seat even by the end of 30 days after the opening of academic session, then 50% of the fees collected minus the processing charges, which shall not be more than Rs.10000/-, or any other amount fixed by UGC. The same shall be refunded within 15 days of request of refund from the student or the expiry of 30 days after opening of academic session, whichever is later.


8.2.3 If a student joins the institution and then leaves it in mid-session then the entire fees collected shall be forfeited.

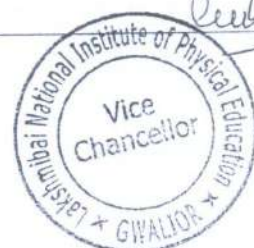
8.3 Admission of students to the Institution shall be made in the following manner:

- (i) In case the appropriate statutory authority has specified the process of selection for admission to any course, or programme of study in the Institution, which includes conducting competitive admission test for ascertaining the competence of any person to pursue such course or programme of study, in that case, no person shall be admitted to such course or programme of study in the Institution, except through an admission test conducted by a recognized body or the Institution or a group of institutions if such Institution or group of institutions have been so authorized by the Central Government or any statutory authority
- (ii) In case the process of selection for admission to any course or programme of study in the Institute including conducting competitive admission test has not been specified under sub rule (i), in that case, no person shall be eligible for admission to such course or programme of study in the Institution except through inter-se merit to be specified in the prospectus of the Institution and the inter se merit so arrived at shall be published on the website of the institution, along with the scores attained by all individuals in each of the parameters taken into reckoning for arriving at such inter-se list :

Provided that admission of Non-Resident Indians (NRI)/Persons of Indian Origin (PIO)/ Foreign students to the Institution shall be governed by the Guidelines/Regulations framed by the Commission in this behalf from time to time.


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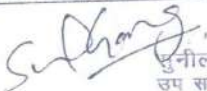
8.4 The Institution shall –

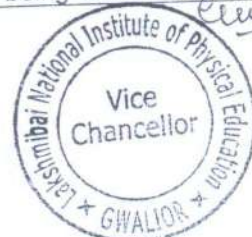
- (a) maintain the records of the entire process of selection of candidate, and preserve such records for a minimum period of five years;
- (b) exhibit such records on its website; and
- (c) be liable to produce such record, whenever called upon to do so by any statutory authority or by the Government under any law for the time being in force.

8.5 The Institution shall publish, before expiry of sixty days prior to the date of the commencement of admission to any of its courses or programmes of study, a prospectus containing the following for the purposes of informing those persons intending to seek admission to the Institution and the general public, namely –

- (i) each component of the fee, deposits and other charges payable by the students admitted to the Institution for pursuing a course or a programme of study, and the other terms and conditions of such payment;
- (ii) the percentage of tuition fee and other charges refundable to a student admitted in the Institution in case such student withdraws from the Institution before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
- (iii) the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;
- (iv) the conditions of eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or programme of study, where so specified by the institution;
- (v) the educational qualifications specified by the relevant statutory authority/body, or by the institution, where no such qualification standards have been specified by any statutory authority;
- (vi) the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
- (vii) details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is on regular or visiting basis;
- (viii) the minimum pay and other emoluments payable for each category of teachers and other employees;
- (ix) information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library, hospital or industry wherein the practice training to be imparted to the students and in particular the facilities accessible by students on being admitted to the


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institution;

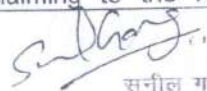
- (x) broad outline of the syllabus specified by the appropriate statutory body or by institution, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;
- (xi) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular, such discipline relating to prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956 or any other law for the time being in force.

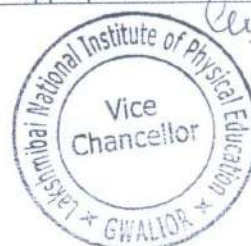
Provided that the Institution shall publish information referred to in items (i) to (xi) of this clause on its website, and attention of the prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in the different newspapers and through other media;

Provided further that the Institution may publish prospectus in accordance with this clause at any time before the expiry of sixty days specified under this clause.

- 8.6 The Institution shall fix the price of each printed copy of the prospectus, being not more than reasonable cost of its publication and distribution and no profit be made out of this publication, distribution or sale of prospectus.
- 8.7 The Institution shall not directly or indirectly, demand or charge or accept, capitation fee or demand any donation by way of consideration for admission to any seat or seats in a course or programme of study conducted by it.
- 8.8 No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a course or programme of study in the Institution.
- 8.9 The Institution, who has in its possession or custody of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in the Institution, shall not refuse to return such degree, certificate, award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study, which such person does not intend to pursue or avail any facility in the Institution.
- 8.10 In case a student, after having admitted to the Institution, for pursuing any course or programme of study in the Institution, subsequently withdraws from the Institution, the Institute in that case shall not refuse to refund such percentage of fee deposited by such student and within such time as has been mentioned in the prospectus of the Institution.
- 8.11 The Institution shall not issue or publish-
 - (a) any advertisement for inducing students for taking admission in the Institution, claiming to be recognized by the appropriate statutory


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authority, where it is not so recognized; or


- (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Institution, or person authorize to issue such advertisement on behalf of the Institution knows to be false or not based on facts or to be misleading.

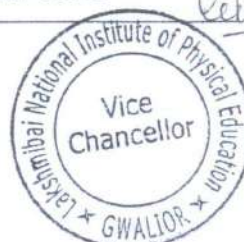
9. MAINTENANCE OF STANDARDS

- 9.1 An Institution Deemed to be University shall maintain standards, higher than the minimum, of instruction, academic and physical infrastructure, qualifications of teachers, etc. as prescribed for college level institutions by the Commission or by the Statutory/Regulatory body concerned, such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teachers Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), etc. and shall obtain their approval for running various programmes of study, wherever applicable. This shall be periodically monitored by the duly constituted committee(s) of the Commission.
- 9.2 There shall be a mandatory intensive external review of every Deemed to be University once in every five years based on the criteria prescribed by the Commission from time to time.
Provided that if an institution has been in the highest NAAC/NBA (for all eligible courses) grade for two continuous cycles, the review can be done by the Institution itself through external peer review mechanism.
- 9.3 The Institution shall give a regulatory compliance certificate every year in the format prescribed by UGC every year, which shall also be displayed on the subject, subject to approval of the Government.
- 9.4 In case there have been found to be persistent or serious complaints being received against an institution, the UGC can order an inquiry against the institution, after taking approval of the Government, and take further action based on the result of the inquiry.
Provided that Government also can *suo moto* ask UGC to initiate an inquiry in such cases of malfeasance, cheating, serious student/staff/faculty complaints, etc.
- 9.5 The Institution shall provide to the Government, or to the agencies designated by it, all required details regarding the Institution for the All India Survey of Higher Education or for posting of specified details on the Know Your College Portal of the Government or for any other study approved by the Government.
- 9.6 The Institution shall participate in the National Institutional Ranking Framework every year and publish the same on its website prominently.
- 9.7 The Institution shall ensure that degrees/diplomas/certificates/awards are given to the passing out students within 180 days of completion of their academic programme.

10. NEW COURSES/ PROGRAMMES/ DEPARTMENTS/ SCHOOL/ CENTRE, OFF-CAMPUS CENTRES AND OFF-SHORE CAMPUS CAMPUSES


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भारत सरकार, नई दिल्ली
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- 10.1 The Institution shall operate within its own main Campus as is declared by the Central Government in the notification and conduct approved programmes of study falling within the area of its specialization.
- 10.2 If an Institution deemed to be university, accredited by NAAC with highest grade or all eligible courses accredited with the highest grade of NBA, wishes to start new Course/ Programme/Department/School/Centre in its existing campus/off campus in areas and disciplines that form a part of its existing academic framework, it may do so in such allied fields. The new course/programme/Department/ School shall be started after the approval of the respective authorities of the deemed to be university and the concerned Statutory Council(s), wherever required, and after creating all the necessary infrastructure and other facilities as per the norms of concerned statutory council(s). The Institution deemed to be university shall inform the Commission about starting of a new course/programme/department/school/centre in its existing campus/off-campus within one month of the grant of approval by the competent authorities of the deemed to be university and concerned Statutory Council(s).

In all other cases, prior approval of Commission shall be required to start/establish a new course/programme/Department/school/centre, which shall be given within 60 days of the application made to it.

- 10.3 The institution deemed to be university may be allowed to operate beyond its approved geographical boundaries and start Off-Campus(es)/off-shore campus(es) under the following conditions:

10.3.1 It has been in existence as an institution deemed to be university for a minimum period of five years;

10.3.2 It has been conducting post-graduate programmes and research;

10.3.3 It has earned a reputation for excellent and innovative teaching, which, inter alia, includes practicing academic and examination reforms like introducing modular structure, continuous internal evaluation, etc. and for meaningful and purposeful research and extension activities;


10.3.4 It has a good track record of conforming to the relevant Regulations/norms of the Commission and other Statutory/Regulatory bodies regarding minimum standards of instruction, qualification of faculty, merit-based admission of students on an all India basis and reasonable fee structure.

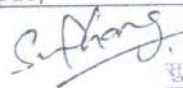
10.3.5 It has obtained prior approval of the Statutory/Regulatory body to start the new course/department/programme/school/centre, wherever applicable, and undertakes to comply with all the requirements of the said body;

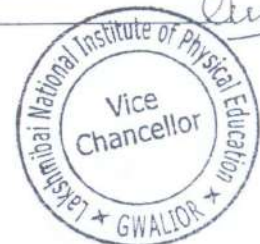
Provided if the Statutory/Regulatory body requires a No Objection Certificate from the Commission before giving its approval, the same shall be given by the Commission within 30 days of receipt of such request.

10.3.6 It has a currently valid accreditation from National Accreditation and Assessment Council (NAAC) with the highest grade offered;

10.3.7 It has adequate financial resources for starting the proposed off-Campus Centre/off-shore campus;


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10.3.8 It has not entered into any franchise agreement, either overtly or covertly, with any other organization for establishing and running the off-Campus Centre/off-shore Campus of the Institution deemed to be university;

10.3.9 Land, Infrastructure, faculty and other facilities at the off-campus centre(s) shall satisfy the requirements of the Statutory/Regulatory council(s) concerned. The following shall be the minimum requirement in the off-campus centre:-

- i) Administrative Building of at least 500 sq. meters.
- ii) Academic Building, including library, lecture theatres and laboratories, of at least 5,000 sq. meters.
- iii) Some residential accommodation for teachers and hostel accommodations for students. The floor area for hostel facilities shall be 10 sq. meters per student proposed to reside.
- iv) Other central facilities including sports facilities for faculty, students and non-teaching staff.
- v) The Institute shall have barrier free approach and appropriate safety measures (fire fighting, etc.).
- vi) The Institution shall have adequate health care facility within the campus for students, faculties, staff or any other members.

vii) The infrastructure requirement shall be evaluated taking into consideration the future expansion proposed in the application along with requirement of land for hostel and allied facilities for the student. The infrastructure requirement shall be ensured before starting new courses/programme/department/school/centre in the off-campus.

The assets shall be legally registered in the name of the Institution Deemed to be University. However, in case the immovable property has been acquired by the Deemed to be University by way of lease, the lease shall be perpetual in nature and initially for at least 30 years which shall be extended further;


10.3.A An institution deemed to be university shall be allowed to open an off-campus not before five years of getting a deemed university status and shall be allowed to create not more than two off-campus in any period of five years beyond its approved geographical boundaries.


A new Department in the Campus or in the approved off-Campus Centre shall be established by the Institution only with the prior approval of the Commission.

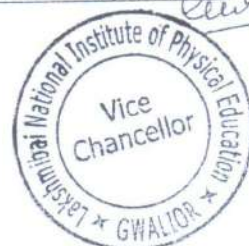
Provided that the above restriction with regard to the number of off-campus in a period of five years shall not apply to the Institutions Deemed to be Universities that are established and managed by the Government.

Provided further that approval for next set of off-campus would be given only if the Institution Deemed to be University and the off-campus approved earlier also have valid highest grade of accreditation from NAAC/NBA (all eligible courses).

Provided further that those units which were notified by the Government as Constituent Units at the time of first notification shall not be treated as off-campus. Campuses (whether off-campus or other) in the same city/town/


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Lakshmibai National Institute
of Physical Education, Gwalior


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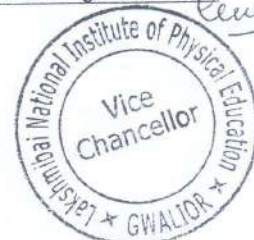


village shall be treated as one off-campus/campus.

- 10.4 An off-Campus Centre shall be established by the Institution with the prior approval of the Central Government, on the recommendation of the Commission. The Central Government shall also consider the views of the State / UT Government concerned, where the off-Campus Centre is proposed to be established. Provided further that the Institution deemed to be university shall maintain the standards at the off-shore Campus as similar to that at its main Campus.
- 10.5.1 An institution deemed to be university intending to start a new off-Campus Centre/off-shore campus and, if it has already created infrastructure and other facilities including appointment of faculty, then, it shall apply to the Government in the prescribed proforma, in duplicate, at least six months prior to the proposed date of starting the Centre in hard copies as well as online on the UGC website. The Government after preliminary scrutiny of application shall, within 60 days of receipt, reject/return or forward the proposal to the Commission for its advice.
- 10.5.2 In case, the institution proposes to establish an off-campus and has not yet created its infrastructure, then it should submit a detailed proposal (in duplicate) including details of proposed infrastructure, funds, land, financial viability, etc. to the Government in hard copies as well as online on the UGC website. The Government would, after preliminary scrutiny of the application, shall, within 60 days of receipt, reject/return or forward the proposal to the Commission for its advice.
- 10.5.3 In case, of application made under Clause 10.5.1, the Commission shall undertake a spot visit/verification of the proposed off-Campus(es) to verify the infrastructure facilities, programmes, faculty, financial viability, etc. before sending its advice to the Central Government. The Commission should follow the procedure laid down in Clause 8.05, 8.06, 8.07, 8.07.1, 8.08, 8.09 and 8.10 of the UGC (IDU) Regulations, 2016.
- 10.5.4 In case of application made under Clause 10.5.2, the Commission shall follow the procedure given in 9.5.3 to 9.5.5 of the UGC (IDU) Regulation, 2016 and MHRD shall issue LOI, or otherwise. On getting of LOI, the procedure as mentioned in 9.5.7 to 9.5.9 of the UGC (IDU) Regulation, 2016 shall be followed.
- 10.6 In case such permission is not granted, the institution deemed to be university may re-apply for such permission, but not before two years from the date of rejection of its earlier application.
- 10.7 The off-Campus Centre/off-shore campus shall be directly administered by the parent institution deemed to be university in all the academic, administrative and financial matters.
- 10.8 The new Department/off-Campus Centre/off-shore campus shall offer only those programmes of study which are approved by the appropriate authorities of the institution deemed to be university and the statutory/regulatory body concerned such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), Pharmacy Council of India (PCI), National Council for Teachers Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), etc. wherever applicable. In case of any new or existing institution of higher learning proposed to be brought under the ambit as a constituent institution of any existing institution deemed to be university, only those students who were admitted in such institutions on a date subsequent to the date of notification of the declaration under Section 3 of the UGC Act 1956 in regard to bringing the institution under the ambit of the existing institution deemed to be university, shall be eligible for being examined by the institution deemed to be university and therefore, for the award of degree or any


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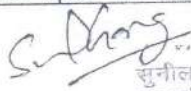
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other qualification by the institution deemed to be university on successful completion of their respective courses or programmes of study.

- 10.9 The over-all performance of an off-Campus Centre/off-shore campus shall be monitored by the Commission biennially for six years and subsequently after five years and whose directions on management, academic development and improvement shall be binding on the Campus.
- 10.10 In the case of an off-shore Campus, the remittances of funds from/to the main Campus shall be governed by the Reserve Bank of India rules.
- 10.11 If the functioning of the Campus/off-Campus Centre of the Institution deemed to be university does not meet the standards stipulated by the Commission and remains unsatisfactory for two consecutive reviews, as assessed by the Commission, the Institution deemed to be university may be instructed by the Central Government, on the advice of the Commission, to close down the off-Campus Centre/Campus concerned. The Commission may initiate action against erring institutions deemed to be universities even on the basis of complaints received against such Centres/ Campuses. In the interest of the students, the Commission may allow the Centre/Campus to function till the last batch of students enrolled therein, as on the date of such instruction, passes out. The Institution deemed to be university shall take appropriate steps to safeguard the interests of the faculty/staff at the Centre/Campus. In the event of closure of the Centre/Campus, the assets and liabilities thereof shall revert to the Institution deemed to be university.
- 10.12 The Ministry of Human Resource Development may give an 'in-principle No Objection' to the Institution deemed to be university for establishing an off-Campus Centre/off-shore campus, wherever required by the Statutory Councils. The Institution deemed to be university shall apply to the Ministry of Human Resource Development for the 'in-principle No Objection'. The Ministry shall forward, normally within thirty days of receipt, the request to the Commission for its advice. The Commission, after satisfying itself about the viability of the proposal, shall forward, normally within 60 days of receipt of Ministry's letter, its advice to the Ministry of Human Resource Development for issuance of 'in-principle No Objection'. Such 'No Objection' shall not be construed as permission of the Ministry of Human Resource Development to the Institution deemed to be university to establish an off-Campus Centre/off-shore campus. In all such cases, formal proposal(s) shall be examined by the Commission under these Regulations. The Institution deemed to be university shall not admit student(s) to its course(s) in such off-Campus Centre(s)/off-shore campus before the permission is granted by the Ministry of Human Resource Development to such proposal(s).
- 10.13 **Inclusion of other institutions under the ambit of the Institution deemed to be university.**
- 10.13.1 The Institution will apply, in the proforma prescribed by the Commission, for inclusion of institutions existing under the same management as its constituent institution/unit after confirmation of its declaration as an institution deemed to be university, as mentioned under articles of the UGC (IDU) Regulations, 2016.
- 10.13.2 The Institution shall necessarily comply with the conditions that the Commission may insist upon in this regard from time to time, to prevent



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of Physical Education, Gwalior

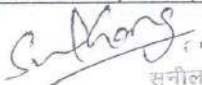

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franchising of education.

- 10.13.3 If an institution existing under the same management is affiliated to a university, it shall be included in the ambit of LNIPE, Gwalior only on its disaffiliation from the affiliating university. The affiliating university shall also give its consent to the effect that the students of that particular institution(s) who have already been enrolled under it, shall continue to pursue their courses under its affiliation for all purposes and that it shall also award degrees to these students upon successful completion of the courses they are presently pursuing at such institution(s).
- 10.13.4 Such institution shall have accreditation with the highest grade offered, which is currently valid, either from National Assessment and Accreditation Council (NAAC) or all its eligible courses shall be accredited with the highest grade offered, which is currently valid, by National Board of Accreditation (NBA) or an accreditation agency recognized by the Commission from time to time.
- 10.13.5 The LNIPE, Gwalior, on intending to bring an institution within its ambit as its constituent institution, shall submit a proposal, in duplicate, in the proforma prescribed by the Commission to the Secretary, Ministry of Youth Affairs & Sports, Government of India, and Ministry of Human Resource Development subject to the said institution fulfilling the eligibility criteria and other relevant conditions stipulated under the Regulations. The application shall also be submitted online on UGC website.
- 10.13.6 On an institution coming under the ambit of the LNIPE, Gwalior, the degrees shall be awarded by LNIPE, Gwalior only to the students enrolled in the Institute after the institution concerned disaffiliates itself from the affiliating university.
- 10.13.7 The students enrolled in such an institution prior to its inclusion under the ambit of the LNIPE, Gwalior, shall receive degrees from the university to which the institution was affiliated at the time of their enrollment.
- 10.13.8 Once an institution comes under the ambit of LNIPE, Gwalior, it shall be at par with an off-campus of the Institute, and all articles of these Bye-laws and Rules relating to off-campus centres, shall be applicable to it.
- 10.13.9 The entire movable and immovable property as well as the existing manpower of the institution and its records (except those pertaining to the students who had already registered till they pass out of the institution), shall be transferred to the LNIPE, Gwalior before the Notification.
- 10.13.10 If an institution, not being under the same registered Society/Trust, is desirous of coming under the ambit of LNIPE, Gwalior, it shall apply to the LNIPE Society, Gwalior and become a part of the Society, as per the procedure of Madhya Pradesh Societies Registration Act. Thereafter, the Society shall follow the Bye-laws and Rules to bring it under the ambit of LNIPE, Gwalior.
- 10.13.11 If the application of LNIPE, Gwalior for bringing an institution under its ambit is rejected for any reason whatsoever, the LNIPE, Gwalior shall be eligible to re-apply, after two years from the date of the rejection of its earlier such application.
- 10.13.12 The Ministry of Human Resource Development, Government of India shall refer one copy of the proposal to the Commission for advice.
- 10.13.13 The Commission shall then adopt the procedure described under article 8.05 to


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of Physical Education, Gwalior


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- 8.07 of the; UGC (IDU) Regulations, 2016 to examine the proposal so received by it.
- 10.13.14 The Commission shall verify all the relevant factors and aspects through its Expert Committee before making a suitable recommendation to the Ministry of Human Resource Development, Government of India.
- 10.13.15 The inspection report as well as the recommendation of the Expert Committee along with the opinion/comments of the Statutory/Regulatory Body concerned and the views, if any, of the State Government concerned shall be examined by the Commission as per procedure before making recommendation to the Ministry of Human Resource Development, Government of India.
- 10.13.16 If rejected, the Central Government shall inform the institution, accordingly.
- 10.13.17 After taking the relevant steps of the procedure prescribed in article 8, the Central Government shall notify the inclusion of the institution under the ambit of the institution deemed to be university on being satisfied that institution deemed to be university has :
- earned a reputation for excellent and innovative teaching, for meaningful and purposeful research, for practicing academic and examination reforms like modular structure, continuous internal evaluation, etc. and for extension activities; and
 - a good track record of conforming to the relevant regulations/norms of the Commission and the Statutory/Regulatory body concerned regarding minimum standards of instruction, qualifications of teachers, merit-based admission of students on an all India basis and reasonable for structure.

11. JOINT PROGRAMMES


- 11.1 The Institution may conduct joint academic programme(s) with other Universities/institutions in India and abroad with the approval of the Commission. The proposed joint programme(s) shall conform to the Acts and Rules of the Commission that shall apply to such programmes from time to time.
- 11.2 There shall be sufficient safeguards so as to protect the interests of students enrolled in such programmes.
- 11.3 The joint programmes shall be subjected to mandatory assessment and accreditation.

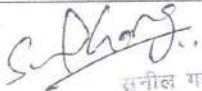
12. INSTITUTION OPEN TO ALL

- 12.1 Admission and employment in the Institute shall be open to all citizens of India regardless of race, religion, caste or creed and the area/place of residence in India.
- 12.2 All policies and procedures, as applicable to the university level institutions of public funded institutions, shall apply to the Institute.

13. INSTITUTION TO BE UNITARY

The Institution shall not affiliate any other institute.


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Lakshmibai National Institute
of Physical Education, Gwalior


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14. RESERVATION POLICY

The Institution shall implement the reservation policy in admissions and recruitment, in accordance with any Act of Parliament for the time being in force.

15. DISTANCE EDUCATION

Institutions Deemed to be Universities declared after the notifications of the UGC (Institutions Deemed to be Universities) Regulations, 2010 shall not be allowed to offer courses in the open and distance learning mode.

Provided that the Institutions Deemed to be Universities which are already offering programmes through open and distance learning mode, with the approval of UGC, shall be permitted to continue such programmes subject further approval by the UGC.

The Institute will not conduct courses in the distance mode from any of its off-Campus Centre/off-shore Campus approved subject to these regulations.

16. MEETINGS OF INSTITUTE AUTHORITIES

The Institution shall conduct meetings of all its statutory bodies, like Board of Management, Academic Council, etc. at regular intervals as per the Regulations framed by the Commission and the minutes of each such meetings shall be displayed on the website of the Institute.


17. USE OF THE WORD 'UNIVERSITY'

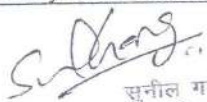
The Institution shall not use the word 'University' suffixed to its name, but may mention the words "deemed to be university" within parenthesis suffixed thereto.

18. CONSEQUENCES OF VIOLATION OF REGULATIONS

18.1 The Central Government/Commission shall have the right to cause an inspection of the Institution, its buildings, laboratories, its examinations, teaching and other work conducted or done by the Institute; and to cause an enquiry to be made, if considered necessary by the Central Government / UGC, in respect of any matter of the Institute.

18.2 After conducting an inspection of the institution deemed to be university by the commission on its own or on the basis of any other authentic information or report received from any other reliable source(s) and after considering the explanation submitted by the institution deemed to be university, if the commission is satisfied that the institution deemed to be university has violated any of the provisions of these regulations or any directives issued by the Commission, the Commission may direct the institution deemed to be university not to admit new students for the period to be decided by the Commission and in case of deliberate continuous violation of these regulations, may advise the Central Government for withdrawal of the declaration notifying the institution as an institution deemed to be university. In the event of such withdrawal of the declaration, the entire movable and immovable properties of the institution deemed to be university shall stands transferred to the Commission. For first


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violation, the withdrawal may be restricted to one academic session which can be extended up to five academic sessions for repeated violations. However, for serious and deliberate violation, the status of deemed to be university shall be withdrawn permanently.

Provided that in case of withdrawal of a declaration notifying the Institution as a Deemed to be University of a public funded Deemed to be University, the entire movable and immovable properties of the institution deemed to be university shall stands transferred to the Central Government or the State Government as the case may be.

Provided further that the above provisions are not to the exclusion of the provision of any punishment given under Section 24 of the University Grants Commission Act, 1956.

If on the winding up or dissolution of the institution deemed to be university there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall be governed by the above provisions.

18.3 In the event of the withdrawal of deemed to be university status, action shall be simultaneously initiated to protect the interests of the students according to such precedents and practices as applicable or determined for the specific situation.

18.4 If the Institution wishes to withdraw itself or its constituents from the status of deemed university, it may do so with the prior permission of the Central Government. Such withdrawal shall take effect only after the last batch of students then enrolled, passed out of the Institute.

19.1 The jurisdiction of the society will be All India.

19.2 The Society will follow all the provisions of the M.P. Societies Registration Act, 1973.

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Lakshmibai National Institute
of Physical Education, Gwalior


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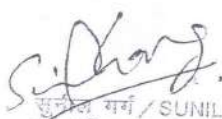


FIRST MEMBER OF THE SOCIETY

The names, addresses and occupation of the first members of the Society to whom under rules, the management of the Institute is entrusted till various authorities in accordance with the rules are constituted, are given below as required under the Societies Registration Act, 1860.


S. No.	Name	Address	Signatures
1.	Shri Madhavrao Scindia President (Ex-officio)	Hon'ble Minister of Human Resource Development, Shastri Bhawan, New Delhi.	Sd/-
2.	Shri Mukul Wasnik Vice President (Ex-Officio)	Hon'ble Minister of State for Youth Affairs & Sports, Shastri Bhawan, New Delhi.	Sd/-
3.	Shri R. Narayanan	Secretary (Youth Affairs & Sports), Shastri Bhawan, New Delhi.	Sd/-
4.	Shri N.P. Nawani	A.S. & F.A. (Youth Affairs & Sports), Shastri Bhawan, New Delhi.	Sd/-
5.	Mrs. Asha Swarup	Joint Secretary (Sports), Shastri Bhawan, New Delhi.	Sd/-
6.	Prof. P.S. Bisen	Vice Chancellor, Jiwaji University, Gwalior.	Sd/-
7.	Dr. A.K. Uppal	Dean, LNIPE, Gwalior	Sd/-


Member
Board of Management
Lakshmibai National Institute
of Physical Education, Gwalior


सुनील गर्ग / SUNIL GARG
उप सचिव / Deputy Secretary
युवा कार्यक्रम एवं खेल मंत्रालय
Ministry of Youth Affairs & Sports
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Witness
Sd/-
Shri V.S. Chauhan,
LNCPE, Gwalior.



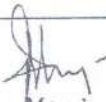

सहायक पंजीयक फार्म एवं संस्थाप
गालियर संभाग, ग्वालियर

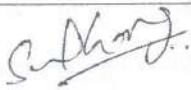
Rules of the Institute

1. MANAGEMENT OF THE INSTITUTION

- 1.1 The Management of the Institution shall be vested with its sponsoring Society to be constituted by the Central Government, which shall function as General Body/Society and consists of the following:-

S.No.	Category/Designation	Position
1.	Minister/Minister of State (I/C) of Youth Affairs & Sports	President (ex-officio)
2.	Secretary (Sports), Ministry of Youth Affairs & Sports	Vice President (ex-officio)
3.	Director General, Sports Authority of India	Member (ex-officio)
4.	Joint Secretary in charge of LNIPE under Department of Sports, MYAS	Member (ex-officio)
5.	Vice Chancellor, LNIPE, Gwalior	Member (ex-officio)
6.	Vice Chancellor of any other Sports University/Dean/ Head of Department/Professor, Sports Sciences/ Sports Medicine/Physical Education of two Universities in India - to be nominated by the Central Government	Member (ex-officio)
7.	Financial Advisor, MYAS	Member (ex-officio)
8.	Three eminent sports persons to be nominate by the Central Government	Members
9.	Secretary, University Grants Commission or his/her authorized representative	Member (ex-officio)
10.	Chairperson, National Council for Teacher Education	Member (ex-officio)
11.	Two Secretary, School Education & Two Secretary, Sports from State Government by rotation to be nominated by the Central Government	Member (ex-officio)
12.	Registrar, LNIPE, Gwalior.	Secretary (ex-officio)


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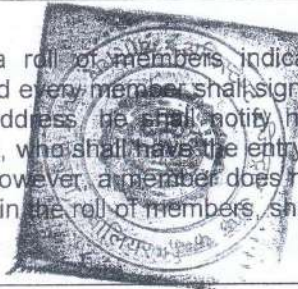
1.2 Nomination

The nomination in General Body may be by name or by designation, as may be considered appropriate by the nominating authority, which shall be the sole arbitrator of the competence of the person to be nominated.

The President may for the purpose of any meeting of the General Body, co-opt or invite from time to time, additional members not exceeding 10.

1.3 Register of Members

The Society shall maintain a roll of members, indicating their full names, addresses and occupations and every member shall sign the same. If a member of the Society changes his address, he shall notify his new address to the Secretary of the General Body, who shall have the entry in the roll of members changed accordingly. Where however, a member does not notify any change of address, his address as given in the roll of members, shall be deemed to be his correct address.

**1.4 Determination of Membership**

Where a person becomes a member of the Society by virtue of his office of appointment which he holds, his membership of General Body shall terminate, when he ceases to hold that office or appointment.

1.5 Termination of Membership

Membership of General Body shall be terminated on the happenings of any of the following events:-

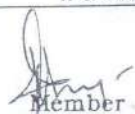
1. On the expiry of the period of membership for which nominated;
2. Death, resignation, insolvency or conviction for a criminal offence involving moral turpitude;
3. When a member himself declines to serve on the General Body or his employer refuses to grant him permission to serve on the General Body; and
4. When a member does not attend three consecutive meeting of the Society without proper leave of the President.
5. The President may for the above reasons or for any other reason, terminate the membership of or remove any member. Upon such termination, the vacancies shall be filled in accordance with the relevant provisions of these Rules.


1.6 Terms of Membership

Subject to the provisions of above Sub-Rules, a member of the General Body shall hold office for a period of three years from the date of his nomination.

1.7 Filling of casual vacancy and its terms

If a casual vacancy arises during the three-year period referred to in above Sub-


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Board of Management
Lakshmi Bai National Institute
of Physical Education, Gwalior


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भारत सरकार, नई दिल्ली
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Rule, such vacancy shall be filled in like manner as the original vacancy and the person nominated/appointed to fill the vacancy shall, subject to the provisions of above Sub-Rules, hold office for the unexpired portion of the three years' period.

1.8 Resignation from the membership and date of its effect

When a member (other than the President) desires to resign his membership of the General Body, he shall forward his letter of resignation to the Secretary, who shall forthwith submit the same for the consideration of the President through the Vice President. The resignation shall take effect from the date of its acceptance by the President.

1.9 Validation of acts by membership

The General Body shall function notwithstanding any vacancy in its body and no act, direction or proceeding of the General Body shall be invalid merely by reason of such vacancy or any defect in appointment of any of its members.

1.10 Powers/functions of the General Body

The General Body shall have, subject to such restrictions as the Government of India may impose and subject to such guidelines as the Government of India may issue from time to time in this behalf, full authority to perform all acts and issue such direction(s) to officers and bodies subordinate to it as may be considered necessary, incidental or conducive to the attainment of the objects enunciated in the Memorandum of Association of the Society.

1.11 Review of progress and performance of the constituent units

The General Body shall review in its meeting(s) held at least twice a year, the progress and performance of the Institute, and give such policy directions, as it may deem fit to the Board of Management.

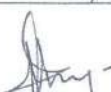
1.12 Notice of Meetings

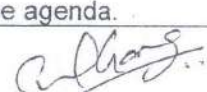
A notice or any other information may be served upon a member of the General Body either personally or by sending it through post in envelope addressed to such member at his address as noted in roll of members.

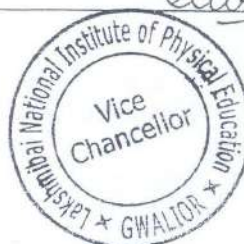
1.13 Annual General Meeting

The Annual General Meetings of the General Body shall be held on such date, time and place as may be determined by the President to transact the following business:-

- Consideration of the Annual Report of the Society;
- Consideration of the Annual Accounts of the Society together with the audited report thereon; and
- Other business in the agenda.


Member
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Lakshmbai National Institute
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1.14 Special Meeting

The President may convene a special meeting of the General Body, whenever he thinks fit.

At all Special Meetings, no subject other than that stated in the notice of requisition as the case may be, shall be discussed except when specially authorized by the President.

Any requisition so made by the members of the General Body shall express the object of the meeting proposed to be called and shall be left at the address of the Secretary.

The President shall convene a Special Meeting of the General Body on the written requisition of not less than ten members of the Society.

1.15 Calling of the meetings

All meetings of the General Body shall be called by notice in writing by and under the hand of its Secretary.

1.16 Notice for meetings

Every notice calling a meeting of the General Body shall state the date, time and place of the meeting and shall be served upon every member of the General Body not less than 15 clear days before the day appointed for the meeting.

1.17 Validation of meeting due to late or non-receipt of Notice

Any inadvertent omission to give notice to or the non-receipt or late receipt of notice by any member, shall not in-validate the proceeding of the meetings.

1.18 Chairman of the meetings


The President shall preside over all meetings of the General Body. In his/her absence, the Vice President shall preside over meetings of the General Body. In the absence of President and Vice President, the members present shall choose one from amongst themselves to chair the meeting.

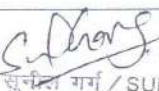
1.19 Quorum

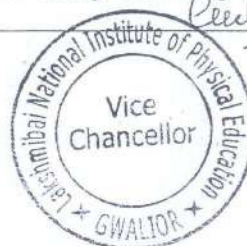
Five members of the General Body present in person shall form a quorum at any meeting of the General Body.

1.20 Determination of disputed questions by Vote

- a) All disputed questions at the meeting of the General Body shall be determined by vote of the members present and voting, excluding co-opted ones.


Member
Board of Management
Lakshmibai National Institute
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- b) Each member of the General Body shall have one vote.
- c) In case of equality of votes, Chair shall have a casting vote.

1.21 Dissolution and adjustment of affairs

If the General Body needs to be dissolved, it shall be dissolved as per provisions of Madhya Pradesh Societies Registration Act, 1973.

2 AUTHORITIES OF THE INSTITUTE

The following shall be the authorities of the Institute :

- (i) Board of Management
- (ii) Academic Council
- (iii) Planning and Monitoring Board
- (iv) Finance Committee
- (v) Board of Studies
- (vi) Such other authorities as may be declared by the rules of the Institute


3. COMPOSITION OF THE BOARD OF MANAGEMENT

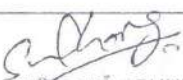
- 3.1. The Board of Management shall be a compact and homogenous body enabling it promptly to take and implement well-considered decisions and to effectively handle crisis situations.

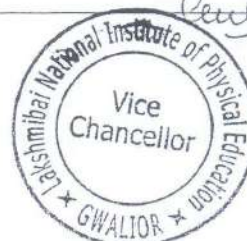
The Board of Management shall consist of:

- (i) Vice Chancellor - Chairperson.
- (ii) Deans of faculties not exceeding two to be appointed by the Vice-chancellor (by rotation according to seniority).
- (iii) Three eminent sports academicians as nominated by the president of the Institute, who shall have worked at the rank of Professor & shall neither be from the Institute or the sponsoring society nor be there relatives.
- (iv) A representative of the Ministry of Youth Affairs and Sports, Department of Sports, Government of India, not below the rank of Joint Secretary/ Professor.
- (v) Two teachers (from Professors and Associate Professors) appointed by the Vice-chancellor by rotation based on seniority.
- (vi) One teacher (from Assistant Professors) appointed by Vice Chancellor by rotation based on seniority.
- (vii) Maximum of four nominees (Academician) of the sponsoring Society (Ministry of Youth Affairs & Sports), who shall be Sports Academicians not below the rank of Professor.
- (viii) Registrar - Secretary.

- 3.3 The terms of membership of the Board of Management and its powers shall be as follows:


Member
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- 3.3.1 All the member of the above body other than ex-officio and the members of teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
- 3.3.2 Members of teaching staff in the above body shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.

4. POWERS OF THE BOARD OF MANAGEMENT

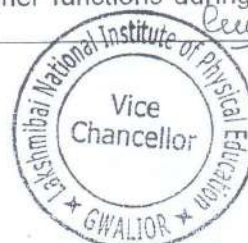
The Board of Management shall be the principal organ of management and principal executive body of the Institute and independent of the Society with full autonomy to perform its academic and administrative responsibilities and shall have the following powers namely:

- i) To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the institution deemed to be University and to allocate areas of study, teaching and research to them;
- ii) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee;
- iii) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee;
- iv) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the institution deemed to be university in consultation with the Academic Council;
- v) To provide for appointment of Visiting fellows and Visiting Professors;
- vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee;
- vii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the Institution;
- viii) To regulate and enforce discipline among the employees of the institution and to take appropriate disciplinary action, wherever necessary;
- ix) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the institution;
- x) To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence;



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Board of Management
Lakshmi Bai National Institute
of Physical Education, Gwalior

Sunil Garg
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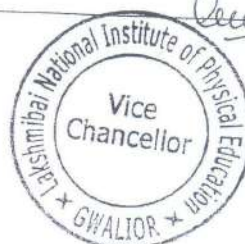


- xi) To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions;
 - xii) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;
 - xiii) To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
 - xiv) To advise the sponsoring society on matters regarding acquisition, management and disposal of any immovable property on behalf of the institution;
 - xv) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the institution, on such terms and conditions as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s);
 - xvi) To transfer or accept transfers of any movable property on behalf of the institution;
- Provided that the Board of Management shall not transfer or alter ownership in any manner whatsoever of any movable or immovable property of the Institution without the approval of the sponsoring society.
- xvii) To execute in consultation with the sponsoring society conveyance, transfer Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the institution or to be acquired for the purposes of the institution;
 - xviii) To issue appeals for funds for carrying out the objectives of the institution and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc.;
 - xix) To raise and borrow in consultation with the sponsoring society money on bonds, mortgages, promissory notes or other obligations or securities funded or based on any of the properties and assets of the institution, or without any securities, upon such terms and conditions as it may think fit and to payout of the funds of the institution, all expenses incidental to the raising of money and to repay and redeem the money borrowed;
 - xx) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange, cheques or other negotiable instruments;
 - xxi) To maintain a fund to which shall be credited:




Member
Board of Management
Lakshmibai National Institute
of Physical Education, Gwalior

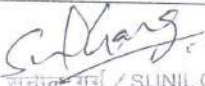
SUNIL GARG / SUNIL GARG
सचिव / Deputy Secretary
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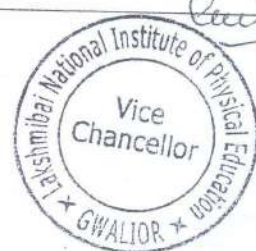


- (a) all money provided by the Central or State Government(s)/ University Grants Commission;
 - (b) fees and other charges received by the institution;
 - (c) all money received by the institution as grants, gifts, donations, benefactions, bequest or transfers and
 - (d) all money received by the institution in any other manner or from any other source;
- xxii) To open account or accounts of the institution with anyone or more scheduled banks and to lay down the procedure for operating the same;
 - xxiii) To deposit all moneys credited to the funds in scheduled banks or to invest them in consultation with the Finance Committee;
 - xxiv) To invest the funds of the institution or money entrusted to the institution in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
 - xxv) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the Regulations / Bye-Laws;
 - xxvi) To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative, affairs of the institution and for that purpose to appoint such agent or agents as it may deem fit;
 - xxvii) To provide building or buildings, premises furniture, fittings, equipments, appliances and other facilities required for carrying on the work of the institution deemed to be university;
 - xxviii) To establish, maintain and manage residencies for faculty and staff and hostels for the students of the institution;
 - xxix) To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the institution and to reconsider such recognition;
 - xxx) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt. such persons on these Committees as it thinks fit;
 - xxxi) To appoint in order to execute an instrument or transact any business of the institution, any reason as attorney of the institution with such powers as it may deem fit;
 - xxxii) To appoint Auditor(s) for the ensuing year;
 - xxxiii) To select an emblem and to have a common seal for the institution and to provide for the custody and use of such seal;
 - xxxiv) To delegate all or any of its powers to any Committee or sub-Committee constituted by it or the Vice-Chancellor of the institution or any other person;




Member
 Board of Management
 Lakshimbai National Institute
 of Physical Education, Gwalior


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xxxv) To conduct all administrative affairs of the institution not otherwise specifically provided for;

xxxvi) To take all necessary decisions for the smooth and efficient functioning of the institution.

5. MEETINGS OF THE BOARD OF MANAGEMENT

- i. The Board of Management shall meet at least four times a year. Not less than 15 days notice shall be given of a meeting of the Board of Management and a copy of the proceeding of each meeting shall be furnished to the President of the Institute as soon as possible after the meeting. Eight (8) members shall make the quorum for a Board of Management meeting.
- ii. Every meeting of the above body shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
- iii. Each member of the above body including its chairman shall have one vote and decisions at the meeting of the Board shall be taken by simple majority. In case of a tie, the chairman shall have a casting vote.
- iv. Any business which it may be necessary for the above Body to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.


A copy of the proceedings of each meeting shall be furnished to the President of the Institute, as soon as possible after the meeting.

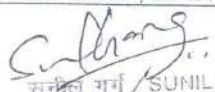
6. TERMINATION OF MEMBERSHIP

If a member other than the Vice-Chancellor, and those representing the teachers, accepts a full time appointment in the Institution or does not attend three consecutive meetings of the Board of Management, without proper leave of absence, he/she shall cease to be a member of the Board of Management.

7. CONSTITUTION OF STANDING COMMITTEE AND AD-HOC COMMITTEES BY THE BOARD OF MANAGEMENT

- 7.1 Subject to the provision of the Rules/Bye-laws of the Institute, the Board of Management may, by a resolution constitute such Standing Committee or Committees or ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for exercising any powers or discharging any functions of the Institute or for inquiring into, reporting and advising upon any matter of the Institute.
- 7.2 The Board of Management may co-opt such persons on the Standing Committees or ad-hoc Committee, as it may consider suitable.


Member
Board of Management
Lakshmibai National Institute
of Physical Education, Gwalior


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8. DELEGATION OF POWERS OF THE BOARD OF MANAGEMENT

The Board of Management may, by a resolution: delegate to the Vice Chancellor or any other officer of the institution deemed to be university of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit subject to the condition that the action taken by the Vice Chancellor or the officer concerned or the Standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management, as and when desired by the Board of Management for specific delegation.

9. ACADEMIC COUNCIL

- 9.1 The Academic Council shall be the principal academic body of the institution and shall, subject to the provision of the Rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the institution and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the institution.

10. COMPOSITION OF THE ACADEMIC COUNCIL


The Academic Council shall consist of the following persons:-

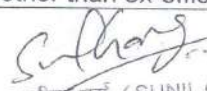
- | | |
|----|--|
| a) | Vice Chancellor - Chairperson |
| b) | Pro Vice-Chancellor, if any |
| c) | Dean(s) of Faculties |
| d) | Heads of the Departments |
| e) | All Professors other than the Heads of the Departments (by rotation of seniority) |
| f) | Two Associate Professors from the Departments other than the Heads of the Departments by rotation of seniority. |
| g) | Two Assistant Professors from the Departments by rotation of seniority. |
| h) | Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institute who are not in the service of the Institute, nominated by the Vice-Chancellor. |
| i) | Three persons who are not members of the teaching staff co-opted by the Academic Council for their specialized knowledge. |
| j) | Registrar, who shall be the Secretary of the Academic Council. |

Note: The representation of different categories shall be only through rotation and not through election. It may also be ensured that no particular faculty dominates the membership of the Council.

11 TERMS OF MEMBERSHIP

The terms of members, other than ex-officio members shall be two years.


Member
Board of Management
Lakshmibai National Institute
of Physical Education, Gwalior


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Ministry of Youth Affairs & Sports
भारत सरकार, नई दिल्ली
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12 POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL

The Academic Council shall be the principal academic body of the institute and shall in addition to all other powers and duties vested in it have the following powers and duties viz:

- i. To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the departments/ faculties and to take proper action thereon;
- ii. To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation or research or improvements in academic standards;
- iii. To promote research within the institution, acquire reports on such researches from time to time;
- iv. To prescribe courses' of study leading to degrees and diplomas of the institution;
- v. To make arrangements for the conduct of examinations in conformity with the Bye-Laws;
- vi. To appoint examiners, moderators, tabulators and such other personnel for different examinations;
- vii. To maintain proper standards of the examinations;
- viii. To recognize diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of the institution;
- ix. To suggest measures for departmental co-ordination;
- x. To make recommendations to the Board of Management on:
 - a) measures for improvement of standards of teaching, training and research;
 - b) institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;
 - c) establishment or abolition of departments/centres;
 - d) to frame rules covering the academic functioning of the institution, admissions, examinations, award of fellowships and studentship, free-ships, concessions, attendance, discipline, residence etc.
- xi. To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management;
- xii. To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- xiii. To take periodical review of the activities of the Departments/Centres and to take appropriate action with a view to maintaining and improving standards of instruction;




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भारत सरकार, नई दिल्ली
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- xiv. To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management; and
- xv. To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Rules.


13. MEETING OF THE ACADEMIC COUNCIL

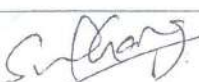
- (i) The Academic Council shall meet as often as may be necessary but not less than three times during the academic year. Not less than 15 days' notice shall be given of a meeting of the Academic Council.
- (ii) One third of the total members of the Academic Council shall constitute the quorum for meeting of the Academic Council.
- (iii) Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- (iv) Any business which it may be necessary for the Academic Council to perform except such as may be placed before its meeting, may be carried out by circulation of a resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the Resolution.

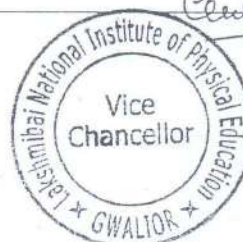
14. PLANNING AND MONITORING BOARD

- 14.1 The Planning & Monitoring Board shall be the principal Planning Body of the institution and shall be responsible for the monitoring of the development programs of the Institution.
- 14.2 The Vice-Chancellor shall be the Chairman of the Planning and Monitoring Board. The Registrar shall be its Secretary. It may include seven internal members and three outside eminent experts, including one nominee of the UGC.
- 14.3 The constitution, powers and functions of the Planning and Monitoring Board shall be prescribed by the Rules.
- 14.4 The Planning and Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter, which it considers necessary for the fulfillment of the objectives of the Institute.
- 14.5 The recommendations of the Planning and Monitoring Board shall be placed before the Board of Management for consideration and approval. Proposals relating to academic matters may be processed through the Academic Council.

15. FINANCE COMMITTEE


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भारत सरकार, नई दिल्ली
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16. COMPOSITION OF THE FINANCE COMMITTEE

The Finance Committee shall consist of the following members:

i.	Vice Chancellor – Chairperson.
ii.	A person nominated by the Society.
iii.	Two nominees of the Board of Management, one of whom shall be a member of the Board.
iv.	A representative of the Government of India
v.	Finance Officer – Secretary.

17. TERM OF OFFICE OF THE FINANCE COMMITTEE

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

18. POWERS AND FUNCTIONS OF THE FINANCE COMMITTEE

- (i) Annual accounts and financial estimates of the institution shall be placed before the finance committee for consideration and their after submitted to the board of Management together with the comments of the finance committee for the approval.
- (ii) To consider and recommend the annual budget and revised estimates to the Board of Management;
- (iii) To fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the institution.
- (iv) No expenditure other than that provided in the budget shall be incurred by the institution without the approval of the Finance Committee.
- (v) To recommend the board of management the creation of all types of post.

19. MEETINGS OF THE FINANCE COMMITTEE


The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five (5) members shall constitute the quorum for the meeting.

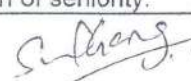
20. BOARD OF STUDIES

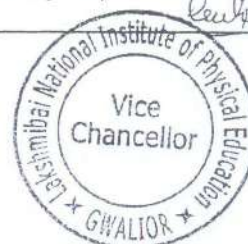
20.1 There shall be one Board of Studies for each Department of the Institution.

20.2 The Board of Studies for each Department shall consist of:-

(a)	Dean of faculty / Head of the Department – Chairperson.
(b)	All Professors of the Faculty/Department
(c)	Two Associate Professors of the Faculty/Department by rotation of seniority.
(d)	Two Assistant Professors of the Faculty/Department by rotation of seniority.


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| (e) | Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned. |
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20.3 The powers and functions of the Board of Studies shall be prescribed by the Rules of the Institute.

21. SELECTION COMMITTEE

- 21.1 There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed in accordance with UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time and as may be prescribed Rules of the Institute, as the case may be.
- 21.2 Every selection committee shall be constituted in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time and as may be prescribed Rules of the Institute, as the case may be.


22. MEETINGS OF THE SELECTION COMMITTEE

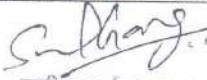
- 22.1 The meetings of the Selection Committee will be convened by the Chairman of the Selection Committee, as and when necessary.
- 22.2 Four members of the Selection Committee consisting of at least two experts (if any) shall form the quorum.
- 22.3 If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons thereof and require an appropriate review by a high power committee

23. OFFICERS OF THE INSTITUTION

The following shall be the officers of the Institute:

- (a) President
- (b) Vice-Chancellor
- (c) Registrar
- (d) Finance Officer
- (e) Controller of Examinations
- (f) Chief Proctor
- (g) Dean of Faculties
- (h) Dean of Student welfare
- (i) Head of the Departments


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Lakshmibai National Institute
of Physical Education, Gwalior


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भारत सरकार, नई दिल्ली
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- (j) Such other officers as may be prescribed in the Rules of the Institute.

24. PRESIDENT

The Institute shall have a President who by virtue of his office shall be the Head of the National Institute. The Union Minister/Minister of State (Independent Charge) for Youth Affairs and Sports, Government of India shall be the President of the Institute.

25. VICE-CHANCELLOR

- (i) The Vice-Chancellor shall be a whole time salaried officer of the Institution and shall be appointed by the President of LNIPE, with the prior approval of Appointments Committee of Cabinet, from a panel of three names suggested by a Search-cum-Selection Committee specifically constituted for the purpose by the Ministry of Youth Affairs and Sports, Government of India in accordance with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time.

However, in case of this Institution being public funded, the Vice Chancellor shall be appointed in accordance with the procedure laid down by the Central Government.


The composition of Search-cum-selection committee shall be :-

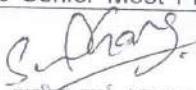
- A nominee of the President of the LNIPE as Chairperson of the search-cum-selection committee.
- A nominee of the Government of India (Ministry of Youth Affairs and Sports), who shall be an eminent academician/ educationist nominated by the Central Government, preferably an ex-VC or serving VC of any University funded by the Central/ State Government.
- A nominee of the Board of Management, who shall be an eminent academician or educationist.

Provided further that if the President does not approve of any name as recommended by the search committee, he/she may call for a fresh panel.

- (ii) The Vice-Chancellor shall hold office for a term of five years. He shall be eligible for a second term, provided that in no case shall he hold office beyond the age of 70 years. Provided that notwithstanding the expiry of the said period of five years, he/she may continue in office for not more than six months or till his/her successor is appointed and latter assumes office, whichever is earlier.
- (iii) In case the office of the Vice-Chancellor becoming vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Senior Most Professor shall perform the duties of




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Ministry of Youth Affairs & Sports
भारत सरकार, नई दिल्ली
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the Vice-Chancellor until a new Vice-Chancellor is appointed, or the existing Vice-Chancellor resumes duties, as the case may be; and if the Vice Chancellor is out of Station on tour/leave or otherwise, he can entrust the current charge of the post to undertake daily routine work to any officer not below the rank of Professor.

26. POWERS OF THE VICE CHANCELLOR


- (i) The Vice-Chancellor shall be the Principal Executive Officer of the Institute and shall exercise general supervision or control over the affairs of the Institute and shall be mainly responsible for implement of the decisions of all the authorities of the Institute.
- (ii) The Vice-Chancellor shall be the ex-officio Chairman of the Board of Management, Academic Council, Finance Committee, Planning & Monitoring Board and Selection committees of teaching and administrative post of the Institute.
- (iii) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the various authorities of the Institute.
- (iv) The Vice-Chancellor may, if he / she is of the opinion that immediate action is called for on any matter, he / she shall exercise any power conferred upon any authority of the Institute under its Memorandum of Association, Rules and Regulations/Bye-laws and take such action or proceed to take such action and shall report to the concerned authority on the action taken by him / her on such matters.

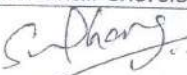
Provided that if the authority concerned as mentioned in clause (ii) above is of the opinion that such action ought not to have been taken, it may refer the matter to the President whose decision thereon shall be final.

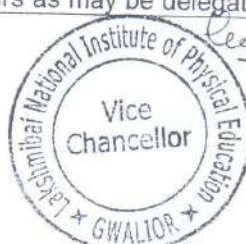
Provided further that if any person in the service of the Institute is aggrieved by the action taken by the Vice-Chancellor under the said clause, he / she shall have the right to appeal against such decision to the Board of Management within thirty days from the date on which such action is communicated to him / her and thereupon the Board of Management shall consider it in a subsequent meeting and may confirm, modify or reverse the action taken by the Vice-Chancellor.

- (v) It shall be the duty of the Vice-Chancellor to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the Institute are duly observed and implemented and he / she shall have all the necessary powers in this regard.
- (vi) All powers relating to the proper maintenance and discipline of the institute shall be vested in the Vice-Chancellor.
- (vii) The Vice-Chancellor shall have the power to re-delegate some of his powers to any of his / her subordinate officers with the concurrence and approval of the Board of Management.
- (viii) The Vice-Chancellor shall exercise all other powers as may be delegated




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भारत सरकार, नई दिल्ली
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to him / her by the Board of Management.

- (ix) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Regulations, Rules and By-laws of the Institute.

27. REMOVAL OF VICE CHANCELLOR

If the Vice Chancellor of the Institution deemed to be University does not have the qualification as required under UGC (IDU) Regulations and also UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 as amended from time to time or not appointed as per the procedure stipulated in these Regulations or has committed any financial/administrative impropriety, the President of the Institute (Minister of Youth Affairs & Sports) will take the final decision for the removal of the Vice Chancellor on the recommendations of an Enquiry Committee constituted by the Chairman UGC, after due process. The Commission based on the report of enquiry committee will send its advice regarding removal of Vice-Chancellor to the Ministry of Youth Affairs and Sports in Government of India.


28 REGISTRAR

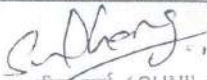
- (i) The Registrar shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:-

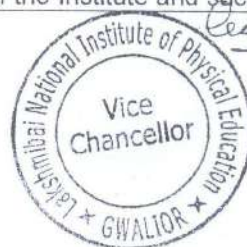
1.	Vice-Chancellor – Chairperson.
2.	One nominee of the President.
3.	One nominee of the Board of Management.
4.	One expert appointed by the Board of Management, who is not an employee of the Institute.

- (ii) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed by the Rules of the Institute.
- (iii) When the office of the Registrar is vacant or when the Registrar is absent by reasons of illness or any other reason, the duties and functions of the Registrar shall be performed by such other persons as the Vice-Chancellor may appoint for the purpose.
- (iv) The Registrar shall be ex-officio Secretary of the Board of Management, Academic Council, Planning and Monitoring Board, but, shall not be deemed to be a member of any of these authorities.
- (v) The Registrar shall be directly responsible to the Vice-Chancellor of the Institute and shall work under his direction.
- (vi) The following shall be the duties of the Registrar:
1. To be the custodian of the records, the fund of the Institute and such




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other property of the Institute as the Board of Management may commit to his / her charge.

2. To conduct the official correspondence on behalf of the authorities of the Institute.
3. To issue notices convening meetings of the authorities of the Institute and of all the Committees and sub-committees appointed by any of these authorities.
4. To maintain the minutes of the meetings of all the authorities of the Institute and all the Committees and Sub-Committees appointed by any of these authorities.
5. To make arrangements for and supervise the examinations conducted by the Institute.
6. To represent the Institute in suits or proceedings by or against the Institute, sign powers of attorney and perform pleadings or depute his / her representatives for this purpose.
7. To enter into agreement, sign documents and authenticate records on behalf of the Institute.
8. To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipments and other properties of the Institute.
9. To perform such other duties as may be specified in the rules and bye-laws or as may be assigned by the Board of Management or the Vice-Chancellor from time to time.


29. FINANCE OFFICER




- (i) The Finance Officer shall be a whole time salaried officer of the Institute and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:-

1.	Vice-Chancellor – Chairperson.
2.	One nominee of the President.
3.	Financial Advisor, MYAS Government of India
4.	One financial expert to be nominated by the Vice-Chancellor

- (ii) The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by Rules/bye-laws of the Institute.
- (iii) The Finance Officer shall work under the direction of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.
- (iv) He/she shall be responsible for the preparation of annual budget, estimates and statements of account for submission to the Finance Committee and the Board of Management.
- (v) He/she shall be responsible for the management of funds and


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of Physical Education, Gwalior


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investments of institute, subject to the control of Board of Management.

30. CONTROLLER OF EXAMINATIONS

- i. The Controller of Examinations shall be appointed by the Board of Management.
- ii. The emoluments and terms and conditions of service of the Controller of Examinations shall be as may be prescribed by the Rules of the Institute.
- iii. The Controller of Examinations shall ensure that all the specific directions of the Board of Management, Academic Council and Vice Chancellor in respect of examination and evaluation are complied with.
- iv. The Controller of Examinations shall be a permanent invitee to the Board of Management.

31. CHIEF PROCTOR

The Chief Proctor shall be appointed in the manner prescribed in Statute.

Powers and Duties of the Chief Proctor

- i. The Chief Proctor shall be an Officer of the University responsible for the discipline of the students outside the premises of the College/ Institute/Faculties/Hostel and the Institute. He shall be assisted in the discharge of his duties by one or more Proctors appointed by the Institute.

The Chief Proctor shall make enquiries in all cases of indiscipline of the students outside the College/Institute/Faculty and Hostel premises and on securing suitable documentary evidences, shall take such disciplinary actions as he may feel necessary subject to the over all control and orders of the Vice-Chancellor.

- iii. He shall have the authority to fine the students in cases where a stricter action may be called for, he shall refer such cases to the higher Officers with his recommendations for final orders.
- iv. The Chief Proctor shall have the authority to question any student of the Institute on any matter affecting his College/ Institute/ Faculty or Private life and shall be supplied with all the information by the student concerned.
- v. It shall be the duty of the Chief Proctor to see that the orders of the Officers of the Institute and of the various authorities are strictly followed by the students. Any breach of discipline shall be reported to the Vice-Chancellor for immediate attention.



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भारत सरकार, नई दिल्ली
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- vi. He shall be the ex-officio member of all Committees managing Institute functions and shall be entrusted with the task of taking such measures as may be necessary at these functions to ensure the dignity and decorum of the functions organized by the Institute.

32. DEAN OF FACULTIES

The Departments dealing with allied subjects could be grouped into faculties. Each faculty may be headed by a Dean.

- i. There shall be a Dean for each of the faculty in the Institute who shall be appointed by the Vice-Chancellor from amongst the Senior Most Professors of the Institute.
- ii. The term of appointment of the Dean of the faculty shall normally be two years and he/she shall be eligible for re-appointment for one more term, but not for two consecutive terms.
- iii. The Powers and functions of the Dean of the faculty shall be prescribed by the Rules of the Institute.

33. DEAN OF STUDENT WELFARE

- (A) The Dean of Students shall be assisted by:-

- i. Administrative Wardens;
- ii. Wardens;
- iii. Medical Officer of the Institute;

in the performance of his duties in connection with the Welfare of the Students.

The Dean of Students shall report all cases of failure on the part of the aforesaid officer to cooperate with him to the VC who shall take such action as he may deem fit and proper;

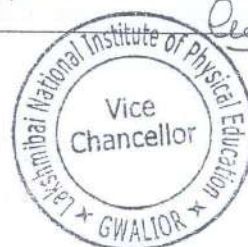
Provided that VC shall not take any action to the prejudice of the Officer concerned nor shall he place such report on record unless the officer concerned has been given an opportunity of being heard.

34. HEAD OF THE DEPARTMENT

- (i) There shall be a Head of the Department for each of the Department in the Institute who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department. Provided that if there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the Department is ending, the Vice-Chancellor may appoint an Associate Professor as Head of the Department.
- (ii) The term of appointment of the Head of the Department shall normally be three years and he/she shall be eligible for re-appointment for one more term, but not for two consecutive terms.

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of Physical Education, Gwalior

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Ministry of Youth Affairs & Sports
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi



- (iii) The Head of the Department shall manage his department subject to the general authority and direction of the Vice-chancellor of the Institute/Dean of the Faculty and the overall control of the Vice-chancellor.
- (iv) Subject to the provision of the LNIPE Act, Statutes and Ordinances, the Head of the Department shall be responsible for the organization of teaching and research in his department.
- (v) Without prejudice to the generality of the foregoing it shall be the duty of the Head of the Department to:
- Conduct all affairs – academic, administrative and financial – relating to the Department;
 - Maintain the minutes of the Departmental Board of Studies, PPC, DPC, Board of Examiners, DDC, DAC and DGC etc.;
 - Arrange for the proper upkeep and maintenance of the Laboratories equipments, Library, Museum etc. of the Department;
 - Control the examinations that are conducted at the Departmental level and make all arrangement necessary therefor;
 - Ensure discipline among the members of the staff and students in the department;
 - Forward to the Dean by a specified date at the beginning of the academic session, a statement showing the arrangements for the allocation of hours, classes and lectures among the various subjects and teachers in his department;
 - Take effective measures to implement the decisions of the various authorities of the Institute, and of the Vice-Chancellor;
 - Perform such other duties as may be prescribed by the Statutes, the Ordinances and Regulations of the Institute;
 - Shall exercise such other powers and perform such other functions and duties as may be assigned to him from time to time by the appropriate authorities.



35. DELEGATION OF POWERS

Subject to the provisions of these Rules and Regulations/bye-laws any officer or authority of the Institute, with the approval of Board of Management, may delegate his or its power to any other officer or authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or Authority delegating such power.

36. SENIORITY LIST

- Whenever in accordance with these Rules, any person is to hold an office or to be a member of an authority of the Institute by rotation of seniority, such seniority shall be determined according to the length of the continuous service of such person in grade in the Institute in accordance with such other principles as the Board of Management may from time to

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Lakshmibai National Institute
of Physical Education, Gwalior

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time prescribe.

- b. It shall be the duty of the Registrar to prepare and maintain in respect of each class of persons to whom the provisions of these rules apply, a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.
- c. If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is in doubt, the Registrar may on his own notion and shall at the request of any such persons, submit the matter to the Board whose decision shall be final.

37. DISPUTE AS TO MEMBERSHIP

If any question arises, whether any person has been duly elected or appointed as or is entitled to be a member of any authority or any Committee of the Institute, the matter shall be referred to the President of the Institute, whose decision thereon shall be final.

38. GRIEVANCE REDRESSAL MECHANISM

For individual grievance and complaint(s), Institute shall have Grievance Redressal Mechanism as may be prescribed by the Rules.

39. SPECIAL PROVISIONS

The Institution shall have the following special provisions as per UGC norms:-

- (i) Anti Ragging Cell
- (ii) Anti discrimination Cell
- (iii) Gender Sensitization Cell
- (iv) Internal Complaints Committee for prevention of Sexual Harassment
- (v) Barrier Free access in all places

39.2 The Institution shall be allowed to take credits earned from other institutions under Choice Based Credit System as per the norms of UGC.

39.3 The Institution shall review the syllabus every three years keeping in view the developments in the domains of knowledge.


39.4 The Institution shall adhere to all the Rules, Regulations, norms, guidelines, directions, etc. issued/notified by the UGC/Government of India from time to time.

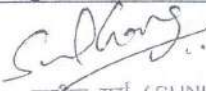
39.5 The Commission can issue directions to the Institution for implementation of any law or Government Policy or in case of any violation of any law or policy.

40. RESIGNATION

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as




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Ministry of Youth Affairs & Sports
भारत सरकार, नई दिल्ली
Govt. of India



it is accepted by the President or the Chairperson of the Board of Management, as the case may be.

41. ACTING CHAIRMAN OF THE MEETINGS

Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any Committee of such authority, or if the Chairman so provided is absent, the members present may select one from amongst themselves to preside at such meeting.

42. VALIDATION OF CERTAIN ACTIONS, DECISIONS

No Act or proceedings of any authority or any body or any Committee of the Institute shall be invalid merely by reason of any vacancy therein.

43. DISQUALIFICATION

- (a) A person shall be disqualified for being chosen as and for being a member of any of the authority of the Institute
- if he/she is of unsound mind.
 - if he/she is an un-discharged insolvent.
 - if he/she has been convicted by a Court of Law of an offence involving moral turpitude.
- (b) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the President and his decision shall be final.

FILLING OF CASUAL VACANCIES

Casual vacancies among the members (other than ex-officio members) of any authority or any other committee of the Institute, shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or Committee for the residual term for which the person whose place he fills would have been a member.

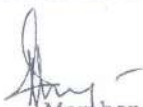
45. REVIEW OF THE ACADEMIC ACTIVITIES OF THE INSTITUTION

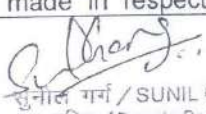
The functioning of the Institute may be reviewed after a period of every 5 years or earlier, if necessary, by a Committee appointed by the Commission.

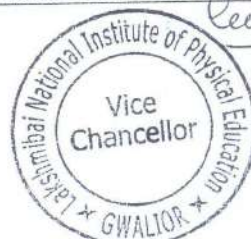
46. INSPECTION OF THE INSTITUTION BY THE COMMISSION

- i) The Commission may cause an inspection, to be made by such person or persons as it may direct, of the Institute, its buildings, fixtures and fittings, laboratories and equipment and also examinations, teaching and other work carried on or done by the Institute and, if necessary, to cause an inquiry to be made in respect of any matter connected with the




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administration or finances of the Institute.

- ii) The Commission shall, in every case, give notice to the Institute of its intention to cause an inspection or inquiry to be made and on receipt of such a notice, the Institute shall have the right to make such representations to the Commission as it may consider necessary.
- iii) Where an inspection or inquiry has been caused to be made by the Commission, the Institute shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.
- iv) The Commission may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the Institute, to the Vice-Chancellor of the Institute who shall communicate the same to the Board of Management.
- v) The Board of Management shall give proper considerations to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Commission the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
- vi) Where the Board of Management does not, within a reasonable time, take any action to the satisfaction of the Commission, the Commission may after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions as it may think fit and the Board of Management shall comply with such directions.

47. INCOME AND PROPERTY OF THE INSTITUTION TO BE UTILIZED FOR ITS OBJECTIVES ONLY


The income and property of the Institute, howsoever derived shall be utilized solely for promoting the objectives of the Institute.


48. BAN ON PAYMENT OR TRANSFERRING OF INCOME AND PROPERTY OF THE INSTITUTION BY WAY OF PROFIT

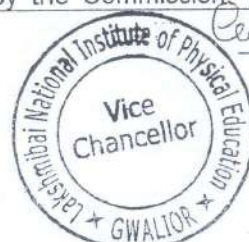
No portion of the income and property of the Institute shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any person claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute or for traveling or other allowances and such other charges.

49. FUNDS, ACCOUNTS, AUDIT AND ANNUAL REPORT

- i. The accounts of the Institute shall be maintained in the name of the Institute and not in the name of particular society whether financing or sponsoring the Institute or not. The accounts of the Institute shall be kept in such forms as may be laid down by the Board of Management and shall conform to the rules, if any, prescribed by the Commission. The


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Govt. of India, New Delhi



accounts of the Institute will be open for examination by the Comptroller and Auditor General of India. The accounts shall also be open for inspection by the U.G.C.

- ii. The annual financial statements and accounts shall be audited by the Chartered Accountant of the Institute.


Provided that in case of reasonable credible reports being received of financial impropriety or of embezzlement or of illegal diversion of funds from the accounts of the Institute or of fees being collected against the provision of the UGC (IDU) Regulations, then the Commission may order an additional audit to be done by a Chartered Accountant selected by the Commission and take further action deemed fit under the Regulations based on the audit report.

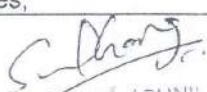
- iii. Annual reports and the audit reports shall be submitted by the Institute to the Government of India within nine months of the closure of the accounting year.

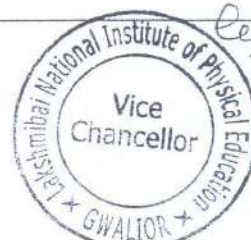
50 RULES OF THE INSTITUTE

Subject to the provisions of the Regulations and the Rules of the Commission, the Board of Management shall, in addition to all other powers vested in it, have the power to frame Rules of the Institution, which may provide for all or any of the following matters:

- i. Establishment of Departments of teaching;
- ii. Functionaries of the Departments
 - a. Board of Studies
 - b. Policy Planning Committee (PPC)
 - c. Departmental Research Committee (DRC)
 - d. Departmental Purchase Committee (DPC)
 - e. Departmental Disciplinary Committee (DDC)
 - f. Departmental Anti-ragging Committee (DAC)
 - g. Departmental Grievance Committee (DGC)
- iii. The courses of study to be laid down for all degrees, diplomas and certificates of the Institute;
- iv. The grant of academic awards (such as degrees and diplomas) and distinctions;
- v. The admission of students to the Institute and their enrolment as such;
- vi. The fees to be charged for courses of study in the Institute and for admission to the examination, degrees, diplomas and certificates of the Institute;
- vii. The conduct of examinations, appointment of examiners and approval and publication of results thereof;
- viii. The Institution of award of fellowships, scholarships, studentships, medals and prizes;


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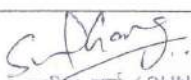


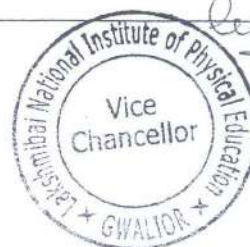
- ix. The maintenance of discipline among the students;
- x. The maintenance of discipline among the employees;
- xi. The establishment of halls of residence and conditions of residence and health of the students ;
- xii. The classification, emoluments, method of appointment and the determination of the terms and conditions of service of the staff;
- xiii. Such other powers, functions and duties of the Academic Council as are not mentioned elsewhere;
- xiv. Constitution, powers and functions of the Planning & Monitoring Board;
- xv. Powers and functions of the Board of Studies;
- xvi. Composition, powers and functions of the Grievance Redressal Mechanism;
- xvii. Prescribing persons as such other officers of the Institute;
- xviii. Such other powers and functions of the Vice Chancellor as are not specified elsewhere;
- xix. Emoluments, terms and conditions of service of the Registrar;
- xx. Emoluments, terms and conditions of service of the Finance Officer;
- xxi. The constitution of pension, provident fund, insurance etc. for the benefit of the officers, teachers and the other staff;
- xxii. The establishment of special centres;
- xxiii. The creation, composition and function of any committee or body, which is considered necessary for the work of the Institute;
- xxiv. The procedure for preparation and submission of budget estimate;
- xxv. The procedure for convening of meeting of any authority or committee;
- xxvi. The laying down of procedures to be observed at any meeting of any authority or any committees;
- xxvii. To constitute any other body as an authority of the Institute;
- xxviii. Delegation of powers to any authority or officer;
- xxix. All other matters which by this Memorandum or the Rules may be provided for by the Bye-laws provided that no Bye-laws shall be made affecting the conditions of residence, health of disciplines of student, admission or enrolment of students, conditions, mode of appointment or duties of examiner or the conduct or standards of examinations or any course of study without consulting the Academic Council.

51. INTERPRETATION CLAUSE

In the event of conflict of opinion with regard to interpretation of Memorandum of Association or Rules and Bye-laws, the opinion of Commission shall be final.


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52. ADJUSTMENT OF INCOME AND PROPERTY ON DISSOLUTION OF THE INSTITUTION

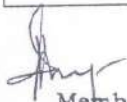
After, on winding up or dissolution of the Institute, there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Institute or any of them but it shall be transferred in favour of the Central Government.


53. LEGAL PROCEEDINGS

- i. For the purpose of the Madhya Pradesh Societies Registration Act, 1973, the person in whose name the Institute may sue or be sued shall be the Registrar.
- ii. No suit or legal proceedings shall lie against the Central Government or Commission for the Institute or an officer of the Institute or a member of the authority of Institute in respect of anything done or purported or intended to be done in pursuance of any of these Regulations.


54. ALTERATION, AMENDMENTS AND ADDITIONS TO THE RULES GOVERNING THE FUNCTIONING OF INSTITUTION

No Rule and Bye-law governing the functioning of the Institute may be altered, amended and added to by the Board of Management or such other competent body to the effect that it is in conflict with or the detriment of the provisions of these Regulations and no alternation, amendment or addition to the Rules and bye laws shall be given effect to without the prior approval of the U.G.C. and in accordance with the provisions of the Madhya Pradesh Societies Registration Act, 1973, as in force for the time being.


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बहायक वजयक फर्स एवं संस्था
खालियर संभाग, खालियर

भारतीय गैर न्यायिक

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