

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION

GWALIOR (M.P.)



ORDINANCE

for the Award of Degree of
DOCTOR OF PHILOSOPHY (Ph.D.)

As per UGC Regulations, 2022

VERSION-V
MARCH, 2026

Shakti Nagar, Mela Road, Gwalior-474002 (M.P.)

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**ORDINANCE FOR THE AWARD OF DEGREE OF
DOCTOR OF PHILOSOPHY (Ph.D.)**
(As per UGC Regulations, 2022)

**COMMITTEE TO REVISE ORDINANCE FOR THE AWARD OF
DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)**

-Chairman-

Prof. Joseph Singh

-Members-

Prof. M.K Singh

Prof. C.P.S. Bhati

Prof. Y.S. Rajpoot

Dr. Brijkishore Prasad

Mr. Aditya Sharma

**Authority: Standing Committee of Academic Council
meeting dated 25.03.2026**

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1. INTRODUCTION

- 1.1 This document shall be called as “ORDINANCE” for the Award of the Degree of Doctor of Philosophy (Ph.D.).
- 1.2 The degree of Ph.D. by Lakshmibai National Institute of Physical Education shall be conferred on the candidates who fulfill the requirements as specified in the Ordinance and amendments made by the UGC from time to time.
- 1.3 While granting admission to Ph.D. Program Central Reservation Policy related to SC/ST/OBC and others shall be strictly adhered to.
- 1.4 The Ph.D. program of the institute shall be in regular (Full time/Part time) mode only.
- 1.5 This ordinance is as per UGC regulations 2022.
- 1.6 The Ordinance shall come into force from the date of approval, superseding the previous Ph.D. ordinance of Institute.
- 1.7 The Admission and Award of Degree rule shall applicable on scholar admitted after the approval of this ordinance. However, the procedural rules shall applicable on all the existing scholar.

2. ELIGIBILITY CRITERIA FOR ADMISSION

- 2.1 Subject to the conditions stipulated in UGC Regulations 2022 & Public Notice by UGC dated 27/03/2024, the candidates of following categories are eligible to seek admissions to Ph.D. Program:-

S.No.	Category
1.	Category 1 - JRF Qualified
2.	Category 2 - NET Qualified
3.	Category 3 - Other NET Score Holders

- Note- 1. The result of NET Score (declared in percentile along with the marks obtained) of the Candidate shall be utilized for admission to PhD program.**
- 2. The marks obtained in the NET by the candidates will be valid for a period of one year for admission under category 2 & 3 to PhD Program.**
- 2.2 The internal candidates (teaching faculty of the Institute) are eligible to undergo the Ph.D. Program, but they have to do the course work as regular Ph.D. Candidates.
 - 2.3 Out of the total vacant seats for advertisement 60% shall be reserved for category-1 (JRF Qualified), 20% for category-2 (Net Qualified) and 20% for other category - 3 (Other NET score holders)

3. DURATION OF THE PROGRAMME

- 3.1 Ph.D. Program shall be for a minimum duration of three (03) years, including course work and a maximum of six (06) years from the date of admission. All Ph.D. Scholars, irrespective of discipline, shall be required to train in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
The Ph.D. scholar has to perform the teaching duties as assigned by the competent authority from time to time during his/her Ph.D. program.
- 3.2 A maximum of an additional two (2) years can be given through a process of re-registration; however, the total period for completion of a Ph.D. program should not exceed eight (8) years from the date of admission in the Ph.D. Program.

Provided further that; female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. program in such cases should not exceed ten (10) years from the date of admission in the Ph.D. program.

- 3.3 Female Ph.D. Scholars may be provided Maternity Leave / Child Care Leave for up to 240 days in the entire duration of the Ph.D. program.
- 3.4 All research scholar admitted to Ph.D. program shall be required to complete the course work prescribed by the Institute during the initial one or two semesters as full time regular basis at the allotted campus.

4. MODE OF ADMISSION

Admission to the Ph.D. program shall be either in one of the following modes:

- 4.1. Ph.D. through Full Time Mode
- 4.2 Ph.D. through Part Time Mode
 - 4.2.1. Requirements for admission through Part-Time mode:-

A candidate seeking admission under the part-time mode shall submit a “No Objection Certificate” (NOC) from the appropriate authority of the organization where they are currently employed with the application form. The NOC must explicitly state that:

 - (i) The candidate is officially permitted to pursue Ph.D. studies on a part-time basis;
 - (ii) The candidate’s official duties allow sufficient time for research;
 - (iii) The candidate shall be relieved from duty, as required, to complete the course work.

5. PROCEDURE FOR ADMISSION

- 5.1 The Candidates shall submit the duly filled application form to the Institute on or before the last date announced by the Institute.
- 5.2 The Category 1 (JRF qualified) candidates are admitted into Ph.D. Program based on an interview / viva-voce.
- 5.3 The Categories 2 and 3 (NET Qualified and Net Scorer), 70% weightage shall be given for NET Score and 30% weightage for the interview/viva-voce to get the combined score For admission to Ph.D. Program. The merit will be prepared on the basis of obtained score.
- 5.4 Interview/Viva-voce shall be of 100 Marks, where candidates are required to discuss their research publication /area through a presentation before a committee duly constituted by Competent Authority.
- 5.5 The Institute shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/center), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the title of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.
- 5.6 Admission can be conducted twice in academic session.

6. ALLOCATION OF RESEARCH SUPERVISOR

Eligibility criteria to be a Research Supervisor and Co-supervisor, Number of Ph.D. Scholars permissible per supervisor, etc. shall be as follows:

6.1 Permanent faculty members working as Professor/Associate Professor in the institute with a Ph.D., and at least five (05) research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in the institute with a Ph.D., and at least three (03) research publications in peer-reviewed or journals may be recognized as a Research Supervisor in the institute or its centers where the faculty Member is employed. Such recognized research supervisors cannot supervisor research scholars in other institutions, where they can only act as co-supervisor, subject to re-commendation of concerned DRC and approval of competent authority. Ph.D. awarded by an institute under the supervision of a faculty member who is not an employee of the institute or its off centers would be in violation of UGC Regulations 2022.

6.2 Faculty members already guiding PhD scholars as supervisor before the existence of UGC Regulations 2022 may continue to guide those PhD scholar(s) and they will not undertake any PhD scholar after notification of this ordinance; provided, all other conditions as per clause 6 of this ordinance will be applicable.

6.3 Co-supervisor from within the same department or other department of the same institution or other institutions may be permitted with the approval of competent authority.

In case of interdisciplinary/multidisciplinary research work, if required, a Co-supervisor from outside the Department/Centre/College/University may be appointed.

6.4 Before, processing the allotment of Co-supervisor following documents to be produce by Ph.D. Scholar to his/her Research Advisory Committee (RAC) for the purpose of recommendation and submission to the DRC.

- (i) Request Letter for Co-supervisor to the Convener (RAC).
- (ii) Consent Letter from Proposed Co-supervisor.
- (iii) Curriculum Vitae of proposed Co-supervisor
- (iv) Proof of being a permanent teaching faculty (e.g. Appointment Letter, Confirmation Letter etc.)
- (v) Proof of required number of publications.
- (vi) NOC from Employer/Head of the organization

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisor.

Note: The application for a co-supervisor shall be submitted by the scholar, within the first two semesters, before his/her Research Advisory Committee.

6.5 An eligible Professor / Associate Professor/ Assistant Professor can guide up to eight (8) / six (06) / four (04) Ph.D. scholars, respectively, at any given time.

6.6 In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the Higher Educational Institution to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution / Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of research already undertaken.

- 6.7 Faculty members with less than three (03) years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
- 6.8 The allocation of Research Supervisor for a selected research scholar shall be decided by the DRC of the Department on the basis of Supervisor Preference Form (**Annexure-I**) submitted by the scholar after the completion of course work. The scholar shall take the consent of the proposed Supervisor/Co-supervisor before mentioning their names.
- 6.9 In case of reallocation of Supervisor/Co-supervisor due to retirement/demise/lien/deputation/resignation/suspension from the Institute, the DRC will be authorized to appoint the new Supervisor for the said candidate provided the Supervisor nominated by the DRC should agree and not have more than the required number of candidates allotted to him/her.
- 6.10 If the research scholar has completed the pre-submission presentation of the thesis or submitted the final thesis, before the supervisor proceeds on long leave/retires/expires, then the concerned Head of the Department will complete the remaining proceedings.
- 6.11 Each supervisor can guide up to two (02) international Ph.D. research scholars of institute or its centers on a supernumerary basis over and above the permitted number of Ph.D. Scholars as specified in clause 6.5 of this ordinance.
- 6.12 At any given time, the total number of Ph.D. scholars under a faculty member, either as a supervisor or as a co-supervisor, shall not exceed the number prescribed in clause 6.5
- 6.13 Seats to supervise Ph.D. candidates will be consider vacant on the basis of Details of Registered Ph.D. Scholar produce by the concern supervisor. (**Annexure-XXI**) Further the number of vacancies (seats) for Ph.D. Program to be advertised for particular session shall be decided by the competent authority of the institute.

Note: *The Institute must upload data regarding Ph.D. on their website on prescribed parameters mentioned in the proforma as per UGC direction.*

7. CONVERSION OF Ph.D REGISTRATION FROM FULL TIME TO PART TIME (GOVERNMENT EMPLOYED ONLY)

- 7.1 Research scholar admitted as full time research scholar according to the Ph.D. Ordinance of the Institute may be permitted to convert his/her Ph.D. registration to part time research scholar under following condition :-
- A. Scholar who has passed the course work and provided that scholar is meeting the condition as mentioned below:-
- i. Research Title of scholar has approved
 - ii. Research supervisor to scholar has allotted.
 - iii. Registration letter has issued from the competent authority.
- B. Conversion may be allowed only on submission of following documents:-
- i. Appointment letter from the appointing authority (Government Employer only).

- ii. NOC from the government employer. The period between the joining and submission of NOC shall be added in scholar minimum duration of completion of Ph.D. programme.
- iii. An undertaking to abide by and be governed by the provision of the Institute Ph.D. Ordinance.

7.2 DRC on the recommendation of RAC may review the progress of such part time scholar in every semester. The DRC recommendation of the continuation/termination of the scholar at any stage of scholar part time Ph.D. programme shall be subject to final approval of competent authority.

7.3 Registered scholar who convert their mode from Full time to Part time have to pay semester fees, till the submission of thesis, as decided by the Institute from time to time.

7.4 Part time Scholar will not be reconvert to full time.



8. COURSE WORK : STRUCTURE, ATTENDANCE AND EVALUATION

- 8.1 The Research Degree Committee (RDC) of the Institute can also recommend UGC recognized online courses as part of the credit requirement for the Ph.D. program.
- 8.2 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching / Education / pedagogy/writing related to their chosen Ph.D. subject and may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations during their doctoral period.
- 8.3 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the program and submit his/her thesis.
- 8.4 The structure, contents & their respective credit assigned to the Ph.D. course work shall be as follows:

Structure, Contents and Credits of Course Work

Subject Code	Subject Name	Credits
Ph.D./A/01	Research Methodology	4
Ph.D./A/02	Advance Statistics and Computer Application	4
Ph.D./A/03	Research and Publication Ethics	2
Ph.D./A/04	Teaching Pedagogy in Higher Education	3
Ph.D./B/01	Assistantship	2
Total		15

- 8.5 All research scholar admitted to the Ph.D. programs shall be required to complete the course work prescribed by the office of Dean (Academics) during the initial one or two semesters. If the research scholar fails in second attempt, his/her registration will be cancelled.

9. COURSE WORK : SCHEME OF EXAMINATION

- 9.1 The scheme of the course work and course detail are as follows:

Break-up of Marks

Subject Name	Summative Assessment	Practical	Formative Assessment	Total Marks
Research Methodology	75	-	25	100
Advance Statistics and Computer Application	50	25	25	100
Research and Publication Ethics	25	10	15	50
Teaching Pedagogy in Higher Education	50	-	25	75
Assistantship	-	-	50	50
Total				375

- 9.2 The assessment of performance on the basis of their outcomes in the examination / term Papers, assignments, oral presentation in seminar / conferences, or any other form of Evaluation methods adopted for the purpose by the Institute from time to time.
- 9.3 For successful completion of Course Work, a registered candidate must obtain 55% of marks in all summative assessment, practical and also in overall total marks.

10. RESEARCH ADVISORY COMMITTEE AND ITS FUNCTION

There shall be a Research Advisory Committee (RAC), as per UGC Ph.D. Regulation 2022, for each Ph.D. Scholar. RAC is a recommending committee to the DRC. The RAC shall guide the scholar and also monitor his/her progress. RAC will be approved by the concerned Head of Department.

10.1 The RAC shall consist of the following:

- | | |
|--|------------|
| 1. Research Supervisor of the Scholar | - Convener |
| 2. One Professor/Associate Professor of the department | - Member |
| 3. One Assistant Professor of the Department | - Member |

Note: For Quorum of RAC, the presence of supervisor and one member shall be mandatorily.

10.2 The RAC shall have the following responsibilities:

- 10.2.1 To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
- 10.2.2 To review the research proposal and recommend to the DRC
- 10.2.3 To periodically review semester progress report submitted by the scholar and to assist in the progress of the research work of the research scholar.
- 10.2.4 To recommend for the appointment of Co-supervisor, as per the terms and conditions of eligibility, if required due to interdisciplinary nature of the topic or/and the need of supplementing with expertise.
- 10.2.5 The Ph.D. scholar shall appear before his/her RAC to make a presentation, changes (Major/Minor), and submit a brief report on the progress of his/her work with SPR for evaluation and further guidance.
- 10.2.6 If progress is not satisfactory, RAC may recommend his / her progress report as “unsatisfactory” and report/submit to the DRC.
- 10.2.7 RAC will ensure the research quality and research publication of the scholar.
- 10.2.8 RAC shall be conducted Four times in year (preferably in the first two week of January, April, July & October).

Note: The RAC will be independent of the change of department of supervisor.



11. DEPARTMENTAL RESEARCH COMMITTEE (DRC) AND ITS FUNCTIONS

- 11.1 The DRC shall consist of the following:
- | | | |
|-------|---|-------------|
| (i) | Head of the Department | Chairperson |
| (ii) | Professor(s) of the Department | Member (s) |
| (iii) | One Associate Professor (as per seniority on rotation basis) | Member |
| (iv) | One Assistant Professor (as per seniority on rotation basis) | Member |
| (v) | Supervisor and Co-Supervisor (if any) of the concerned research scholar | Member (s) |
| (vi) | One members may be co-opted from other Campus of the Institute | Member (s) |
| (vii) | Two External subject expert (Associate Professor/Professor) | Member(s) |
- 11.2 This DRC shall have the following responsibilities:
- 11.2.1 The tenure of the DRC is two (02) years.
- 11.2.2 The Quorum shall be fifty percent and the presence of one external expert shall be mandatory for the quorum.
- 11.2.3 To review every Semester Progress Report (SPR) forwarded by the RAC of the scholar and assist in the progress of the research work of the research scholar (Annexure-II) and recommend to the competent authority.
- 11.2.4 (a) To review and recommend the research proposal/framework submitted by the RAC of the scholar.
(b) To review and recommend the research title for approval.
- 11.2.5 A research scholar is permitted for one major change and two minor changes with in first three semester (SPR).
- 10.2.5.1 Major changes include: change in title.
- 10.2.5.2 Minor changes include variation in variable(s), subject(s), change in data collection technique(s) / Administration of tests or any other change.
- 11.2.6 To conduct the presentation of pre-submission of the research scholar and suggest the changes to incorporate in the thesis. The format is attached in **(Annexure-III)**.
- 11.2.7 To recommend the Board of Examiners for *viva-voce* examination.
- 11.2.8 To recommend the sanctions on the research scholar.
- 11.3 DRC shall be conducted Four times in year (preferably in the third and fourth week of January, April, July & October), with a minimum gap of two and half months between two DRC. However, Chairperson - DRC is authorized to conduct the meetings in case of any emergent situations with the permission of the Vice-Chancellor.
- 11.4 The DRC shall submit its recommendations along with a copy of Ph.D. scholars duly filled SPR to the concerned Dean for further approval of competent authority. A copy of such recommendations shall also be provided to the Ph.D. scholar.
- 11.5 It is mandatory for the research scholar to submit duly filled SPR after every six months, submission of incomplete SPR in any form may not recommended for promotion to next semester.

- 11.6 In case the progress of the Ph.D. scholar is unsatisfactory, the DRC shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these Corrective measures before next DRC, the DRC may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D programme.
- 11.7 No promotion to next semester will be recommended by DRC before the submission of due semester fees by the Ph.D. scholar.
- 11.8 If two (02) consecutive SPR are unsatisfactory, then the DRC shall recommend for cancellation of registration of the research scholar.
- 11.9 Not more than one (01) SPR of the same research scholar shall be considered in the same DRC.
- 11.11 As per requirement, with the prior approval of competent authority, the meeting of DRC can be extended for one more day.
- 11.12 DRC of both the campuses will be conducted at LNIPE Gwalior Campus. However, Scholar, Supervisor and Members of Guwahati campus will join the meeting through Hybrid mode from their respective campus.
- 11.13 Scholar shall pay the fee till the submission of thesis.

12. RESEARCH DEGREE COMMITTEE (RDC) AND ITS FUNCTION

12.1 The RDC shall consist of the following:

- | | |
|---|------------------|
| (i) Vice-Chancellor or his Nominee from the Institute | Chairperson |
| (ii) Controllor of Examination | Member |
| (iii) Deans of the Academics/Centre | Member (s) |
| (iv) Dean of the Faculty | Member (s) |
| (v) Heads of the Departments of Institute | Member (s) |
| (vi) Two external subject experts (Two Professor) in physical education/allied subjects to be nominated by the Vice Chancellor. | Member (s) |
| (vii) Registrar | Member Secretary |

12.2 Responsibilities of RDC:

- 12.2.1 Approval of the award of Ph.D. degree on the recommendation of the DRC.
- 12.2.2 Fixing sanction/penalty on the Ph.D. scholar.
- 12.2.3 Deciding any other issue(s)/dispute(s) related to Ph.D. programme recommended/ forwarded by the DRC.

Note :

- (i) *The tenure of external experts is for two (2) years.*
- (ii) *As Member Secretary, the Registrar shall convene all the meetings of the RDC.*
- (iii) *AR / DR / I/c Academics and their concerned office will coordinate the RDC meeting and prepare the minutes and issue the notification.*
- (iv) *RDC shall be conducted quarterly.*



13. SUBMISSION OF THE THESIS

13.1 Pre-Submission Presentation:

- 13.1.1 Prior to the submission of the thesis, the research scholar shall make an open pre-submission presentation in the Conference hall of the Institute before the DRC, which shall also be open to all the officials, faculty members, research scholars and PG students of the Institute. The feedback and comments obtained from DRC may be suitably incorporated into the draft thesis in consultation with the Supervisor. There shall be not more than two pre- submission presentation in a single day.
- 13.1.2 The research scholar should submit minimum five (05) satisfactory SPR to the DRC through Research before Pre-Submission Presentation.
- 13.1.3 The title of the thesis shall be verified by the DRC from the approved title.
- 13.1.4 The DRC shall assess the work of the candidate through the pre-submission presentation. The pre-submission presentation report shall be submitted to the Academic Section by DRC for further proceeding. **(Annexure-III)**
- 13.1.5 A pre-submission Completion certificate to be issued to the research scholar by Chairperson DRC regarding its validity on the prescribed format. **(Annexure-IV)**

13.2 Submission of the Thesis:

- 13.2.1 The research scholar will be required to submit the thesis within six months from the date of his/her pre-submission presentation, failing which he/she shall be required to deliver a fresh pre-submission presentation.
- 13.2.2 The research scholar should submit minimum six (06) satisfactory SPR to the HoD before submitting the final thesis in minimum stipulated time.
- 13.2.3 The research scholar shall submit the thesis to his/her RAC, which will be forwarded to the Academic Section after due process through concerned Head of Department after verifying the following points:-
 - 13.2.3.1 Four hard copies and a soft copy (in a CD) of the abstract of the thesis written in about 600 to 1200 words describing the salient features of his/her research work / investigation.
 - 13.2.3.2 Four hard copies along with two CDs' having two folders (thesis for plagiarism check and thesis for Shodhganga) **(Annexure-V)** in PDF/A format, with Optical Character Recognition (OCR) as per guidelines.
 - 13.2.3.3 A declaration by the research scholar. **(Annexure-VI)**

- 13.2.3.4 A self-declaration certificate from the research scholar, supervisor, co-supervisor (if any) and forwarded by HOD. **(Annexure-VII)**
- 13.2.3.5 Course work completion certificate **(Annexure-VIII)**
- 13.2.3.6 Pre-submission presentation certificate as per the format.
- 13.2.3.7 The thesis shall contain a transfer of copyright certificate at the beginning of the thesis on a separate page as per format. **(Annexure-IX)**
- 13.2.3.8 The thesis must have plagiarism check output (preferably by 'OURIGINAL' plagiarism detection software) indicating that there is less than 10% plagiarism in the research work.
- 13.2.4 The research scholar shall also submit one copy each of the thesis and abstract to the department, supervisor and co-supervisor (if any) as the case may be.
- 13.2.5 No part of the thesis shall have been submitted for the award of any other degree or diploma of any Institute.
- 13.2.6 After receiving the complete documents from the HOD as mentioned in clause 12.2.2 & 12.2.3. The Academic section shall issue the thesis submission certificate to the concern research scholar. **(Annexure-X)**
- 13.2.7 The Academic Section shall send the thesis/abstract to the office of the Controller of Examinations for further process.
- 13.2.8 The thesis shall have an undertaking from the research scholar and a certificate from the Research supervisor attesting to the originality of work vouching that there is not more than 10% plagiarism (certificate to be attached) and the work has not been submitted for the award of any other degree of the same institute where the work was carried out or to any other institution. **(Annexure-XI)**



14. EVALUATION, ASSESSMENT AND MINIMUM STANDARDS FOR THE AWARD OF DEGREE

- 14.1 The Research Supervisor requires to submit the list of six External Examiners (Professors/Associate Professors) who are not in employment of the Institute from Teaching Institution to the HOD of the department and to constitute the Board of Examiners for viva-voce which is to be presented at the upcoming DRC for final approval of names and forwarded to COE.

The COE will take the permission from the Vice Chancellor for two examiners for evaluation. However, the Vice Chancellor is authorized to add and approve external examiner other than the list. **(Annexure- XII)**. The Board of Examiner on prescribed format **(Annexure-XIII)** will be as follows: -

Supervisor	-	Chairperson
DRC Nominee	-	Member
External Examiner	-	Member
Co-supervisor	-	Member (if any)

- 14.2. The Ph.D. thesis submitted by a research scholar shall be evaluated by at least two external examiners. The *viva-voce* examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the HOD of the Department and at least one examiner out of two external examiners, and shall be open to be attended by all faculty members of the Department, other research scholars and other interested experts/ researchers.
- 14.3 If the evaluation report by external examiner(s) is satisfactory with minor changes, then the supervisor must ensure the incorporation of suggested minor changes in the thesis.
- 14.4 The recommendation for revision by any external examiner should be evaluated by the same examiner. The supervisor must ensure the incorporation of suggested revision in the thesis.
- 14.5 If the evaluation report by any one external examiner is unsatisfactory, the thesis should be sent to the third examiner from the existing panel for evaluation and the *viva-voce* examination shall be held only if the report of the third examiner is satisfactory.
- 14.6 If the evaluation reports of both the external examiners are unsatisfactory, the research scholar shall be declared ineligible for the award of the degree of Ph.D.
- 14.7 If the report of the third examiner is also unsatisfactory, the thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree of Ph.D.
- 14.8 The External Examiner shall submit the report on prescribed format. **(Annexure-XIV)**
- 14.9 The open *viva-voce* examination of the research scholar, to defend the thesis shall be conducted only if the evaluation report of both the external examiners of the thesis are satisfactory.
- 14.10 The Vice Chancellor approves the name of one examiner who shall conduct *viva-voce* examination on the prescribed format. **(Annexure-XV)**
- 14.11 On the approval of the Vice Chancellor, the COE will inform the decision to HOD to conduct *viva-voce* on prescribed format. **(Annexure-XVI)**
- 14.12 After conducting *viva-voce* examination, the report of *viva-voce* will be submitted to the Academic Section duly forwarded by the concerned Head of the Department on the prescribed format. **(Annexure-XVII)**.

- 14.13 The Academic Section will process for uploading the thesis on Shodhganga. A print of successful uploading report of the thesis should be processed for further proceedings.
- 14.14 The Academic Section will submit the list of qualified candidates to the RDC with copy to all concerned HODs for necessary communication to all concerned for final approval for the award of Ph.D. Degree to the candidate(s). **(Annexure-XVIII)**
- 14.15 The Institute shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the thesis.



15. LEAVE AND ATTENDANCE

15.1 Leave Rules

- 15.1.1 The research scholar shall be eligible to avail leave of 30 days (Personal leave). This leave cannot be of more than 10 days at a stretch in an academic year. He/she shall not be entitled for any inter-semester breaks, winter and summer vacations.
- 15.1.2 A research scholar shall be entitled for an additional leave up to 10 days in an academic year on medical grounds. In addition, the female PhD scholar may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of Ph.D. programme as per clause 3.3 of this ordinance; provided a maximum duration of Ph.D. will not extend as per clause 3.2 of this ordinance.
- 15.1.3 A Ph.D. scholar shall be eligible to avail Duty leave forwarded by the supervisor and duly sanctioned by HOD.
- 15.1.3.1 For training programme/data collection related to research work.
- 15.1.3.2 Oral presentation of paper in conference, seminar etc. [03 National/ International (within India) and 01 International (Abroad)] during the entire Ph.D. programme.
- 15.1.3.3 Participation in not more than two workshops/short term courses (up to 07 days) during the entire Ph.D. programme.
- 15.1.4 The personal leave shall be granted by the Head of the concerned Department on the recommendation of the supervisor.

15.2 Attendance Requirements (During Course Work & Regular Mode Full Time Ph.D.)

- 15.2.1 Research scholar, who is pursuing course work is expected to have 100% attendance. However, a maximum of 10% attendance may be condoned by the Vice Chancellor on the recommendation of the Dean (Academics) duly forwarded by the concerned Supervisor for cogent reasons as per Institute rules.
- 15.2.2 Research scholar is required to mark their attendance through attendance register / electronic medium on all working days in the concerned Department/Office of the Dean.

16. AWARD OF Ph.D. DEGREES PRIOR TO NOTIFICATION OF THESE REGULATIONS

- 16.1 Award of degrees to candidates registered for the Ph.D. programme on or after November 07, 2022 shall be governed by the provisions of the UGC (Minimum Standards and procedure for Awards of Ph.D. Degree) Regulation, 2022 and its amendments and clarifications from time to time.
- 16.2 A notification after approval of the RDC regarding the award of Ph.D. Degree will be issued by the Controller of Examination.

- 16.3 The Academic Section of the Institute shall issue a Provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of UGC Regulations (as applicable) duly signed by Registrar / Dean (Academic). **(Annexure-XX)**
- 16.4 A Provisional degree of Ph.D. may be issued after the notification, by the Controller of Examination.
- 16.5 Announcement regarding the vacant seats in the institute for Ph.D. programme will be finalized after the completion of clause 15.2 through institute website.

17. DEPOSITORY WITH INFLIBNET

- 17.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Institute shall submit an electronic copy of the Ph.D. thesis to the INFLIBNET (Shodhganga) for hosting the same so as to make it accessible to all other Universities/Institutes/Colleges.
- 17.2 A certificate with regard to successful uploading on INFLIBNET (Shodhganga) may be issued to the concerned research scholar by the Academic Section of the Institute.



LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

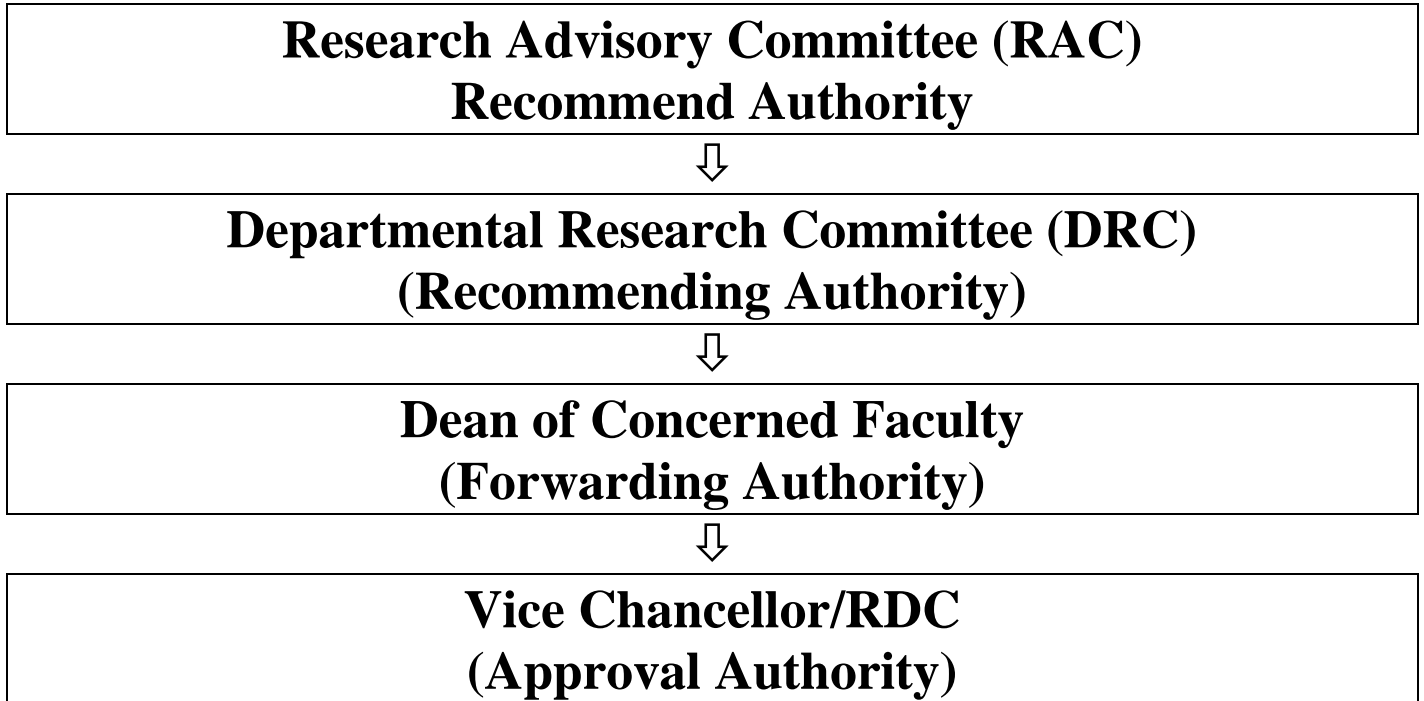
Flow Chart of Ph.D. Programme

STEPS	SEQUENCE OF EVENTS	RESPONSIBLE/S
Step-1	Inviting Applications	Academic Section
Step-2	Admission	Constituted Committee
Step-3	Preparation of Results of Entrance Test	Constituted Committee
Step-4	Declaration of Entrance Results	Constituted Committee
Step-5	Course Work [assigning classes / responsibilities and supervise the course work]	Dean (Academics)
Step-6	Conduct of End Semester Examination of Course Work	Controller of Examination
Step-7	Declaration of Course Work Result	Controller of Examination
Step-8	Department wise allotment / Allotment of Supervisor (on the basis of Supervisor Preference Form)	Dean (Academics)/Competent Authority
Step-9	Six Monthly Progress Report submission through RAC Conduct of DRC and submit the report/minutes to concerned Dean. (a) for approval Major and Minor changes in the title of research work (b) finalize the title of study (c) Assessment of Semester Progress Report[s]. (d) Assigning Co-supervisor (if required)	Concerned RAC and DRC
Step-10	Conduct of RAC and DRC and submit progress report after every semester as per prescribed annexure and send the minutes to concerned Dean for approval of competent authority.	Concerned RAC and DRC
Step-11	Conduct DRC for pre-submission presentation and Minutes/Report to concerned Dean for approval of competent authority.	Concerned RAC and DRC
Step-12	Submission of thesis by the Ph.D. Scholar along with all relevant documents [all Semester Progress Reports, abstract, thesis, CDs, NOC etc] & approved the Panel of proposed examiners and DRC Nominee for Board of Examiners.	Concerned RAC and DRC
Step-13	Submission of thesis along with relevant documents to Academic Section.	Concerned HOD

Step-14	Issue of Thesis Submission Certificate	Academic Section
Step-15	Submission of the thesis to COE for further process.	Academic Section
Step-16	Thesis to be sent to the Examiners.	Controller of Examination
Step-17	Receipt of Thesis Reports.	Controller of Examination
Step-18	Reports of External Examiner and the name of External Experts to be sent to the HOD to conduct <i>viva-voce</i> examination.	Controller of Examination
Step-19	Conduct <i>viva-voce</i> Examination.	Concerned HOD
Step-20	Submission of <i>viva-voce</i> report to the Academic Section.	Concerned HOD
Step-21	Upload the thesis on Shodhganga.	Academic Section
Step-22	Conduct RDC meeting the award of Ph.D. degree.	Academic Section
Step-23	Issue Provisional Certificate according to regulation and inform Controller of Examination for Notification.	Academic Section
Step-24	Issue Notification and Provisional Degree [if required].	Controller of Examination
Step-25	Award of Degree [In upcoming Convocation].	Controller of Examination



FLOW CHART FOR THE MOVEMENT RAC/DRC **MINUTES**




Note: Minutes of RAC, DRC etc. to be forwarded/submitted with in three working days.

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Suggested Format for Ph.D. Thesis

The mode of writing thesis report is English only. A thesis should consist of Title page, Preliminary Part, Main body, Appendices, References, Plagiarism Report, Publication of Research Papers and Presentation Certificates in the Seminar/Conference, the structure as follows are default setting for thesis:

S No	Section	Description
1.	Cover page & Inner cover page	Thesis bind in maroon Color 
2.	Preliminary Part (<i>Roman page number, e.g. i, ii, iii.....</i>)	Dedication Page (Optional) Undertaking from the Scholar. Ethics Statement (<i>Required if the research was subject to ethics approval</i>) Self-declaration certificate from the Scholar and Certificate from the Supervisor/Co-Supervisor/ Head of the Institute. Certificate for the completion of course work and successful completion of the pre-submission presentation. A copyright transfer certificate. Vitae Acknowledgments Table of Contents List of Tables List of Illustrations/Figures
3.	Main body (<i>Arabic page numbers, e.g. 1, 2,3.....</i>)	Chapters <i>(Introduction, Review of Related Literature, Procedure/ Methodology, Results, Interpretation and Discussion, Summary, Conclusion and Recommendation etc.)</i> Sequence of the chapters may vary according to the need of study and sub-sections also may be added as required.
4.	Appendices, Reference & Additional Requirements	Appendices (<i>like raw data, questionnaire, approval letters etc.</i>) References (<i>As per APA format</i>) Copy of published papers (if any) Copy of presented papers (if any) Copy of plagiarism check software output

Contd...2

-2-

(Ph.D. title should write in inverted pyramid style) _____



By

Name _____
Enrollment No.: _____

Co-Supervisor

Supervisor

A Thesis Submitted to
DEPARTMENT OF _____
LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION,
GWALIOR (M.P.) INDIA

For the Award of Degree of
Doctor of Philosophy in _____

Month, Year

Contd...3

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

LAYOUT AND FORMAT

Title Page :

The title page should include the title of the thesis, author's name, programme name, department, supervisor(s) and the name of the university (see the title page sample template).

Type Face and Margin :

Choose the Times New Roman in point size 12 as the base font. Use 1.5 line spacing in the entire thesis, including table of contents and references. Left margin is defined as 1.25 cm and right margin as 1 cm. Top and bottom margins are 1 cm each. The default line spacing should 1.5 for text paragraph.

Headings and Paragraphs :

Headings and subheadings are written starting from the left margin. Headings and subheadings may use a hierarchical numbering scheme. Headings are written in all capitals, bold text in point size 15 and they usually start a new page. First-level subheadings are written in normal sentence case using bold text in point size 14. Second-level subheadings use point size 13. Leave a triple space (two empty lines) in base point size 12 before and after headings and double space (one empty line) after all subheadings. Use double space (one empty line) between left-justified paragraphs. The whole text must be organised in such a way that three levels of headings is enough.



LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Annexure – I

Supervisor’s Preference Form

(To be filled and submitted by the Scholar after taking the consent(s) of Supervisor)

Area (✓ tick any one) : Physical Education / Yoga / Interdisciplinary
 Department & Study Campus :
 Name of the Scholar :
 Name of Programme :
 Academic Session :
 Registration / Roll No :
 Category (UR/OBC/EWS/SC/ST/PwD) :

Detail of Supervisor:

Name of the Proposed Supervisor	Designation	Signature of the Proposed Supervisor

.....
 Name and Signature of the Scholar

(To be filled by Dean Academics)

Supervisor Recommended:

.....
 Signature of the Dean (Academics)

Co-Supervisor Recommended (allotted through DRC).....

Details of Co-supervisor (Enclosed Documents as per clause 6.4 of Ph.D. Ordinance)

Name of Co-Supervisor	Designation	Organization/ Department	No. of Scholars already registered as Supervisor/ Co-Supervisor	Area(s) of Research

Signature of the members of DRC :

- | | |
|---------|---------|
| 1. | 2. |
| 3. | 4. |
| 5. | 6. |

.....
 Signature of the Chairperson - DRC

Annexure – II

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No. _____

Date

Semester Progress Report (SPR)

Duration : From ____/20..... to ____/20..... (Month & Year)

PART – A

(To be filled and submitted by the Research Scholar)

Note : *Ph.D. candidate shall prepare a short report stating the progress made (i) since registration, (ii) in the last semester and (iii) targets to be met in the next semester in the light of the 'End of the Prescribed Period' of registration and submit the report along with this form to the Head of Department duly forwarded by Supervisor.*

1. Name of Research Scholar :

2. Name of the Ph.D. Programme :

3. Name of Dept. & Study Centre :

4. Batch (Year of Registration)..... Semester.....

5. Date of Registration..... Registration No.

6. Mode of Admission (please tick): (a) Full time (b) Part time

7. Mobile No. E-mail ID.....

8. Category of Admission (please tick):

- a) Category I JRF Qualified
- b) Category II NET Qualified
- c) Category III Net Score holder
- d) Self-Financed Foreign Candidate
- e) LNIPE Teaching Faculty
- f) Direct Admission (In Service)

9. Approved title of Research (**in Capital Letters**).....

.....
.....
.....

Contd..

-2-

10. Name of Supervisor & Co-Supervisor (if any):

S. No.	Name	Designation	Department and Institution	Address with Phone No.

11. Grade obtained in approved course units (applicable for first SPR only):

S. No.	Credits assigned	Month & Year	Maximum Marks	Marks obtained	Overall %age

12. Date of presentation to RAC (SPR) :

13. Date of Pre submission (if applicable) :

14. Date of submission Thesis (if applicable) :

15. Status of previous SPR, recommended by RAC:

Semester	Fee Details (Receipt no. & Date)	Duration	Recommendations by Supervisor (Satisfactory / Unsatisfactory)

16. Details of due fee payments of promoted semester:

a) Receipt no. :

b) Date of Payment :

Date.....

Signature of Research Scholar

17. Report of the Supervisor

(a) Performance (Satisfactory/Unsatisfactory).....

(b) Recommendation.....

Date.....

Name & Signature of Supervisor

Contd...3

Annexure – III

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Presentation of Pre-Submission Report

PART – A

(To be filled by Scholar)

1. Department & Study Centre :
2. Name of the Scholar :
3. Date of Registration : Registration No. :
4. Title of Ph.D.

.....
.....

5. Reason(s) for Extension in minimum time period:

- (i) Unsuccessful in Course Work :
- (ii) Unsatisfactory SPR(s) : From To
- (iii) Semester Break : From To
- (iv) Maternity/Child Care Leave : From To
- (vi) Long Leave/ Absence : From To
- (vi) Any other Reasons :

6. Status of Fee Payment Semester wise:

Semester	Date	Fee Receipt No.

7. Originally approved Research Title.....

.....
.....

- (a) Title modified after I Semester, if so, date of modification and copy of approval of Competent Authority.
- (b) Status of Research Title approvals from originally approved & subsequently recommendations for modification of Title by DRCs date wise

Recommended Titles of Research	Date of DRC

Contd...2

8. Details of Extension approved beyond maximum period (if applicable)

9. Details of Semester Progress Report (SPR):

S. No.	Semester	Period of SPR	Date of DRC	Satisfactory/ Unsatisfactory
1.	I			
2.	II			
3.	III			
4.	IV			
5.	V			
6.	VI			
7.	VII			
8.	VIII			
9.	IX			
10.	X			

10. Details of Publications of Research Papers (if any) in Peer Reviewed/ Refereed Journals:

S. No.	Name of Author(s) in proper sequence	Title	Name of Journal (with ISSN/ISBN)	Publisher and year of Publication

Note : Attached duly signed hard copy of publication (if any).

11. Details of oral presentation in seminar/conference (if any):

S. No.	Title of Oral Paper Presented	Name of Seminar/Conference	Date and Organized by	National / International

Note: Attached duly signed hard copy of certificate.

12. Confirmation that all conditions as per Ordinance for the Award of Degree of Doctor of Philosophy have been fulfilled : **Yes/ No**
(In case of non-fulfillment of any condition/deficiency a separate justification be attached)

.....
Signature of Scholar

.....
Signature of Supervisor

Contd...3

Annexure – IV

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No. _____

Date _____

DEPARTMENT OF

Pre-Submission Completion Certificate

(To be issued by HOD/Chairperson DRC)

This is to certify that Mr./Ms ,
Registration No. has successfully completed his/her
Pre-Submission presentation of Ph.D. (concerned
Subject/discipline) before DRC. The DRC assessed his/her Ph.D. work and found to be fit for
final submission with modification (if any).

Title of the Thesis

.....
.....
.....

The Ph.D. scholar expected to finally submit his/her thesis within the period of six months from the successfully completion of Pre-Submission presentation.

Note : 1. *If the concerned Ph.D. scholar is not able to finally submit his/her thesis within six months from the date of pre-submission presentation, the same will be liable to reappear for another Pre-Submission presentation.*

2. *It shall be issued after the approval of Competent Authority.*

Date.....

.....

Signature of HOD

Place.....

Annexure – V

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Guidelines for writing Ph.D. thesis on CD

(Plagiarism Check and Shodhganga)

1. All the files in CD shall be in PDF/A format, with OCR enabled. (Two CD is required)
2. There shall be two folders in each CD
 - First folder named as “**Thesis for Plagiarism Check**” as a single file and inside this folder, the whole thesis shall be saved as a single PDF/A document with following file name:

Year of Registration_Registration Number_Name of Candidate.pdf

For instance – (2016_4675_RajeshSingh.pdf)

- Second folder shall be named as “**Thesis for Shodhganga**” as sectioned files and inside this folder, different sections of the thesis shall be saved as separate PDF/A files as follows :-
 - I. Title Page
 - II. Certificates & Declaration
 - III. Acknowledgements
 - IV. Table of Contents
 - V. List of Tables
 - VI. List of Illustrations or Figures
 - VII. Chapter 1
 - VIII. Chapter 2
 - IX. Chapter 3
 - X. Chapter 4
 - XI. Chapter 5
 - XII. Appendices (if any)
 - XIII. References/Bibliography
 - XIV. List of Publications
 - XV. List of Paper Presented in Seminars/Conferences.

Annexure – VI

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Self-Declaration from the Ph.D. Scholar

I, certify that the work embodied in this Ph.D. thesis is my own work carried out by me under the Supervision ofand Co-Supervision (if any) of at Lakshmibai National Institute of Physical Education, Gwalior (M.P.). The matter embodied in this Ph.D. thesis has not been submitted for the award of any other degree /diploma in any other Institution / University.

Date.....

.....
Signature and Name of Ph.D. Scholar

Place.....

Registration No.

Annexure – VII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Declaration Certificate by the Ph.D. Scholar

I,, declare that I have faithfully acknowledged, given credit and referred to the researchers, wherever their works have been cited in the text and the body of the thesis. I further certify that I have not willfully taken-up some other's work, paragraph, text, data, results etc. reported in the journals, books, magazines, reports, dissertations, thesis etc. or available at websites and included them in this Ph.D. thesis and cited as my own work.

Date.....
Place.....
Name & Signature of Scholar

Certificate from the Supervisor / Co-Supervisor (if any)

This is to certify that the above statement made by the scholar is correct to the best of my/our knowledge.

.....
Name and Signature of Co-Supervisor (if any) Name and Signature of Supervisor
Date..... Date.....

Forwarded by

.....
Name and Signature - Head of the Department

(with seal)

Annexure – VIII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Course Work Completion Certificate

(To be issued by Dean Academics)

This is to certify that Ph.D. Scholar Mr./Ms.
Registration No. has successfully completed
the Course Work prescribed as per the Ph.D. Ordinance of the Institute.

He/she has obtained.....percentage.

Date.....

.....

Dean (Academics)

Place.....

Annexure – IX

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Copyright Transfer Certificate
(To be bind in Ph.D. Thesis)

Title of the Thesis :

.....

.....

.....

.....

Name of the Ph.D. Scholar :

Registration Number :

COPYRIGHT TRANSFER

The undersign hereby assigns to the Lakshmibai National Institute of Physical Education, Gwalior, M.P. / North East Regional Centre, Lakshmibai National Institute of Physical Education, Guwahati, Assam (as applicable) all rights under copyright that may exist in and for the above thesis submitted for the award of the Ph.D. degree.

Date.....
Place.....

.....
Name & Signature of Ph.D. Scholar

Note : *However, the author may reproduce or authorize others to reproduce material extracted verbatim from the thesis or derivative of the thesis for author’s personal use provided that the source and the University’s copyright notice are indicated.*

Annexure – X

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

Thesis Submission Certificate

This is to certify that Mr./Ms,
Registration No., registered as a Ph.D. scholar in the
Department of, has submitted his/her
thesis onunder the supervision of
for the award of Ph.D. Degree in (Concerned
subject/ discipline) from Lakshmibai National Institute of Physical Education.

Title of the thesis is as follows:

.....
.....
.....

Study Center.....

Date.....

.....

I/c Academic Section

Place.....

Annexure – XI

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Plagiarism Check Report

(To be Certified by Scholar & Supervisor)

Name of the Research Scholar : (Ms./Mr.).....
Name of Supervisor (Dr./Prof.).....
Department.....
Registration No.Reg. Date.....
Title of the Ph.D. thesis.....
.....
.....

SIMILARITY CHECKED AND REMOVED AS PER UGC GUIDELINES BY SUPERVISOR AND SCHOLAR

The plagiarism report of the above titled thesis has been reviewed by the undersigned and the final similarity content (%) identified is :-

Similarly Content (%) identified..... (in words).....

Software Used..... Date of Verification.....

The similarity index is below the acceptable maximum limit of: **10%**

Note : *The justification for removal of similarity content is given separately in detailed report.*

.....
Signature of Scholar
Name.....
Mobile No.
e-mail.....

.....
Signature of Supervisor
Name.....
Mobile No.
e-mail.....

Contd...2

Plagiarism Exclusion Report

(Certified by Scholar and the Supervisor)

The following content has shown similarity and the justification has been given for removed content :-

Chapter / Content	Similarity Source	Similarity %	Removed Yes / No	Justification Yes / No (Attach Details of Document)

UGC Rules for exclusion from Plagiarism:

- (i) All quoted work reproduced with all necessary permission and / or attribution.
- (ii) All references, bibliography, table of content, preface and acknowledgments.
- (iii) All generic terms, laws, standard symbols and standard equations.

Note : *Other than the above UGC rules you can also remove your own publication related to the above title.*

.....
Signature of Scholar
Name.....
Mobile No.
e-mail.....

.....
Signature of Supervisor
Name.....
Mobile No.
e-mail.....

Self Plagiarism Author Certificate

(Certified by Scholar and Supervisor)

The following content has shown similarity and the justification has been given for removed content :-

S. No.	Name of Article	Name of Journals / Books with Details (ISSN No. etc.)

We give our consent to Mr./Ms.
to make use of these articles for his/her Ph.D. research.

The above research paper(s) have not been used by any of us far any Degree / Diploma in any other University.

We shall be responsible for any legal dispute / case(s) for violation of any provision of the **Copy Right Act.**

.....
Signature of Scholar

.....
Signature of Supervisor

Name.....

Name.....

Mobile No.

Mobile No.

e-mail.....

e-mail.....

Annexure – XII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

**Proposed List of External Examiners and DRC Nominee for
Board of Examiner**

Name of Examination.....

Name of Department.....

Title of Thesis.....

.....

Name of Scholar.....

Name of Supervisor.....

Name of Co-supervisor (if any).....

[Name of at least six Professors/Associate Professors (from Teaching Institutes of concerned subject/discipline)]

Vice Chancellor may add or delete any name proposed in the table mentioned below.

S. No.	Name of Examiner	Full Postal Address with Email and Mobile No.	Examiner Appointed by the Vice Chancellor
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

DRC Nominee :.....(to be given by HOD)

Signature of members of DRC :

1.

2.

3.

4.

5.

6.

.....
HoD / Chairperson - DRC

Annexure – XIII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Recommendation for Board of Examiners by DRC

(Ph.D. viva-voce examination)

DEPARTMENT OF **Date**.....

Minutes of the meeting of the DRC held on at

in (Place).....

Agenda : To recommend the Board of Examiners (**BOE**) to conduct Ph.D. *viva-voce* Examinations :-

Candidate's name.....

Title of Thesis

.....

.....

(Ref. Letter No. dated from COE)
(This number must be mentioned)

Recommended BOE is as follows :

1. Prof./Dr.....(External Examiner)
2. Prof./Dr.....(DRC Nominee)
3. Prof./Dr.....(Supervisor, Chairperson)
4. Prof./Dr.....(Co-Supervisor) (if any)

Viva-voce Examination : *Date*.....*Time*.....*Venue*.....

Note : Prof./Dr..... (External Examiner) will be paid TA/DA and remuneration as per Institute’s rule.

(if there are more candidates, similarly II, III, IV, V etc. on this sheet itself)

Members of DRC & their Signature :

	<u>Name</u>	<u>Signature of the Member</u>
1.
2.
3.
4.
5.

Forwarded to the Controller of Examinations.

HoD / Chairperson - DRC
(Seal)

Annexure – XIV

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

**Examiner's Report
for Evaluation of Ph.D. Thesis**

Title of Thesis

.....

.....

Name of the Scholar.....

Name of Programme.....Department.....

RECOMMENDATION

Tick (☐) any one :

1.	I recommend that the Ph.D. degree be awarded.	
2.	I recommend that the Ph.D. degree be awarded subject to incorporation of minor suggestions/corrections in consultation with the Supervisor before viva-voce.#	
3.	I recommend that the thesis be revised and resubmitted for evaluation as per suggestions/observations.#	
4.	I recommend that the thesis be rejected for reasons given in the detailed report.#	

Note : *Strike off which is not applicable. Only one option may be exercised from the above mentioned options.*

#For giving detailed report use the space on the back of this page.

I. In case the examiner recommends award of the Ph.D. degree :

(a)	The Examiner is requested to attach a detailed report on the enclosed sheet.
(b)	The Examiner is also requested to indicate in the proforma enclosed the questions which he/she would like the candidate to answer at the viva-voce examination.

Recommendations for Publication of the Thesis

- I recommend for Publication.
- I do not recommend for Publication.

II. In case the examiner recommends for Publication of thesis :

He/she may indicate his/her suggestions to revise/improve the thesis for publication.
(On a separate sheet).

.....
(Signature of the Examiner)

Contd...2

SUGGESTIONS FOR MINOR CHANGES

- (i) In case the examiner recommends minor changes to be made in consultation with the Supervisor, he/she may kindly mention the suggested changes. These comments will be conveyed to the candidate to enable him/her to incorporate the suggested changes in his/her thesis. [If the space is insufficient, please attach extra sheet(s)] :

.....
.....
.....
.....
.....
.....
.....

.....
Signature & Name of the Examiner

SUGGESTIONS FOR REVISION

- (ii) In case the examiner recommends revision and resubmission of the thesis, he/she may kindly state the reasons for doing so. These comments will be conveyed to the candidate to enable him/her to revise his/her thesis. [If the space is insufficient, please attach extra sheet(s)] :

.....
.....
.....
.....
.....
.....
.....

.....
Signature & Name of the Examiner

Contd...3

Question to be asked at the time of *viva-voce* examination (at least 10 Questions).

Submitted by (Name of the Candidate)

Department

[If the space is insufficient, please attach extra sheet(s)]

QUESTIONS

1.

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2.

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3.

.....

4.

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5.

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6.

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7.

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8.

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9.

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10.

.....

Date

Place

.....
(Signature of the Examiner)

Full Name & Address

.....

.....

Annexure – XV

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Approval of External Examiner for *Viva-Voce*

Subject : **Ph.D. VIVA-VOICE Examination of**
(Name of Scholar)
(.....)
(Registration Number)

With reference to above subject, please find the below given names of the External Examiners who have evaluated the thesis of the said scholar and submitted the reports. Both the examiners have recommended for the award of Ph.D. Degree to the scholar.

- 1.
.....
.....

- 2.
.....
.....

Submitted for the kind information and further necessary action in this regard.

CONTROLLER OF EXAMINATIONS

VICE CHANCELLOR

Annexure – XVI

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

CONFIDENTIAL

External Examiner for *Viva-Voce*

To,

The Head/Dean,

.....

.....

Sir/Madam,

This is to inform you that, the satisfactory reports of both the External Examiners are received by the Controller of Examination. You are requested to select one member out of two external examiners to conduct *viva-voce* examination of Mr./Ms.
..... Registration No.

The Vice Chancellor approved the name of Prof./Dr.
as an External Examiner for *viva-voce* examination.

Yours faithfully

CONTROLLER OF EXAMINATION

Encls. :

1. Prescribed format for BOE
2. Copy of approval of External Examiner

Annexure – XVII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

Reports of the Ph.D. External Examiners

To,

The HOD/Dean,

.....

.....

Sir/Madam,

I am attaching herewith the copy of reports of the Ph.D. External Examiners of the following candidates for necessary action :-

Mr./Ms.

Registration No.

The enclosed reports along with the report of *viva-voce* examination may kindly be returned to the undersigned with a copy to Academic Section after *viva-voce* examination for doing the needful at the earliest.

Encl. :

- Copy of Reports

CONTROLLER OF EXAMINATION

Annexure – XVIII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Report of *Viva-voce* Examination

Name of Candidate :

Department :

Title of the Thesis :

.....

.....

(A) Main Contribution made by :
the research scholar

(B) Brief Summary of Examiners :
Comments

(C) Incorporation of :
correction/revision suggested
by the Examiner(s)

(D) Performance during *viva-* :
voce

Contd...2

-2-

(E) Final Recommendation by :
BOE for award of the Ph.D.
degree
(please write 'YES' or 'NO' only)

The Board certifies that during viva-voce, the candidate has satisfactorily replied to the queries raised by the examiners in its report(s). The Board further certifies that the necessary revision(s) in the thesis, including corrections have been made and the thesis now is of quality expected for award of Ph.D. degree of Lakshmibai National Institute of Physical Education, Gwalior.

.....
*Signature of Chairperson
(Supervisor)*

Name.....

.....
Signature of External Examiner

Name.....

.....
Signature of DRC Nominee

Name.....

Forwarded / Recommended

HOD

Department of
LNIFE, Gwalior/NERC, Guwahati

Date

Place

Annexure – XIX

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

NOTICE

A meeting of the **Research Degree Committee (RDC)** of the Institute will be held on at AM/PM in the Conference Hall of the Administrative Building of the Institute to consider the following agenda :-

Members are requested to attend.

REGISTRAR

MEMBERS

- The Vice Chancellor, Chairperson
- Controller of Examination
- The Dean (Academics/Faculties)
- All the Concerned HODs
- All the DRC members of the concerned Department
- Supervisor / Co-Supervisors concerned
- External Professor (Special Invitee)
- External Professor (Special Invitee)
- Registrar

AGENDA

To consider, under UGC Regulation 2022 and further amendments from time to time and the examiners' and *viva-voce* examiners' reports on the thesis submitted for the following candidates for award of Ph.D. degree :-

S.No.	Name of Candidate	Term	Department	Supervisor(s)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Contd...2

Note : I am presenting to you the following candidate(s), namely _____.

The examiners and *viva-voce* examiners' reports on the thesis submitted by the above candidate(s)is/are unanimous and the examiners recommend for the award of Ph.D. degree to him/her/them. The original reports are placed on the table. I request to admit him/her/them for the award of Ph.D. degree in
(concerned subject/ discipline) of LNIPE, Gwalior.

Copy forwarded to :

1. The Dean (Academics), LNIPE
2. Prof.
3. Prof.
4. Prof.
5. The Head of the Department of,
LNIPE with the request to circulate the Notice among all the Members of DRC and ensure the presence of concerned Professor/Supervisor/Co-Supervisor(s).

REGISTRAR

Annexure – XX

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

Provisional Certificate for Compliance of UGC Regulation

This is to certify that Mr./Ms.
Registration No., has been awarded the degree of
Doctor of Philosophy (Ph.D.) in (concerned
subject/discipline) from Lakshmibai National Institute of Physical Education, Gwalior in the
year

The degree awarded is in “accordance with the provision of University Grant
Commission (Minimum Standard and Procedure for Award of Ph.D. Degree) Regulations 2022
and their subsequent amendments and clarifications from time to time”.

Date.....

.....

Place.....

Registrar/Dean (Academics)

Annexure – XXI

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ref. No.

Date

Details of Registered Ph.D. Scholar
(To be filled by the Supervisor)

I, _____, working as **Assistant Professor / Associate Professor / Professor** (✓ the relevant) in L.N.I.P.E., Gwalior/NERC, Guwahati is hereby submitting the details of Doctoral Candidate(s) undergoing Ph.D. work with me:

S. No.	Name of Doctoral Candidate(s)	Capacity (Supervisor/Co-Supervisor)	Date of Reg.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

I, hereby declare that the above-mentioned details furnished by me are true to the best of my knowledge.

Date : _____

Place : _____

Name & Signature of Faculty

Annexure – XXII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

Ph.D. Supervisor's Consent Form

Name of Supervisor : _____
Designation : _____
E-mail ID : _____
Contact No. : _____
Department : _____
Research Scholar(s) Pursuing : _____
(Registered till date) (number)
Vacant Seat(s) : _____
(number)

I, hereby giving my consent to undertake the Research Scholar (Ph.D.) as supervisor for the Session – 20.....- 20..... as per following details:

1. Physical Education : _____
(number)
2. Yoga : _____
(number)
3. Interdisciplinary : _____
(number)

Date : _____

Signature of Supervisor

Annexure – XXIII

LAKSHMIBAI NATIONAL INSTITUTE OF PHYSICAL EDUCATION, GWALIOR

No Dues Form
(for Ph.D. Scholars Only)

Date of Registration : _____

File No. (mentioned in Reg. Letter) : _____

Name of Supervisor : _____

Date of Pre-submission Presentation : _____

Date of Final Thesis Submission : _____

Certified that Mr./Ms. _____ S/o,
D/o Shri _____ Roll No. _____ is a Ph.D. Scholar
registered in Department of _____, has No-
dues/following dues outstanding against his/her name.

S. No.	Designation	Dues if any	Sign, date & Seal
1.	Librarian / I/c Library		
2.	Supervisor Mess		
3.	Storekeeper		
4.	Warden - _____ Hostel		
5.	I/c Sports Store		
6.	Exercise Physiology Lab		
7.	Sports Biomechanics Lab		
8.	Sports Psychology Lab		
9.	Yogic Science Lab		
10.	I/c Health Centre		
11.	Ph.D. Supervisor		
12.	Head of Department/Chairperson DRC		
13.	Drawing & Disbursing Officer (DDO)		
14.	I/c Academic Section		

Date : _____

Full Signature of Scholar

----- For Use of Academic Section -----

Thesis Submission Certificate : Issued/Not Issued